



# Check 21 Services Agreement FedDetect® Duplicate Treasury Check Notifier - Service Request Form

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## \*Required Fields

### Section 1: Service Description and Form Instructions

This Agreement sets forth the terms of our FedDetect Duplicate Treasury Check Notifier Service for Bank of First Deposit (BOFD).

Completion of this form is required before a financial institution may receive check reports from a Federal Reserve Bank via the FedDetect Duplicate Treasury Check Notifier Service; under Appendix I FedDetect Duplicate Treasury Check Notifier Service of Federal Reserve Bank Operating Circular 3. The Federal Reserve Bank uses this form to obtain information that is needed to successfully complete enrollment of the FedDetect Duplicate Treasury Check Notifier Service and set-up processes.

When you submit this form, the submitted form supersedes any previous versions of the same form.

**For additional assistance completing and/or submitting this form, please contact Federal Reserve Bank Sales Support at 800-257-6701.**

Send completed forms to Customer Contact Center at: [ccc.bankservices@kc.frb.org](mailto:ccc.bankservices@kc.frb.org).

### Section 2: Customer Information

<b>Financial Institution Name*</b>			
<b>Identification Number (RTN/ETI)*</b>			
<b>Contact Name*</b>	<i>First</i>	<i>MI</i>	<i>Last</i>
<b>Contact Phone Number*</b>	<i>Country Code</i>	<i>Phone</i>	<i>Extension</i>
<b>Contact Email Address*</b>			

**Section 3: Service Specific Information / Customer Specific Report Requests**

<p><b>Requested Effective Date*</b> <i>(Must be received by the Reserve Bank at least ten business days prior to the requested effective date. Actual effective date may vary from requested date.)</i></p>	
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**Section 3.1: FedDetect Duplicate Treasury Check Notifier Reporting<sup>1</sup>**

<p><b>Action*</b> <i>Select one option</i></p>	<p><input type="checkbox"/> Add <input type="checkbox"/> Modify <input type="checkbox"/> Delete</p>
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**Section 3.1.1: Additional Bank of First Deposit (BOFD) RTN(s)**

List any additional BOFD RTN(s) that should be set up for the FedDetect Duplicate Treasury Check Notifier Service. Only RTNs of the requesting financial institution can be listed.


**Section 3.1.2: Email Recipients for FedDetect Duplicate Treasury Check Notifier Reports**

Please provide up to four email addresses to receive the FedDetect Duplicate Treasury Check Notifier reports. This list replaces the prior email addresses on file for your organization.

<b>Email</b>	
<b>Additional Email</b>	
<b>Additional Email</b>	
<b>Additional Email</b>	

<sup>1</sup> Reports are generated from items deposited to the FRB Check21 application. A separate report is generated for each BOFD RTN that is subscribed to the service.

**Section 3.2: FedDetect Duplicate Treasury Check Notifier Billing**

<b>Billing RTN</b>	<input type="checkbox"/> Select this option only if billing should be directed to the financial institution listed on this form. Not checking this box will result in billing being applied per the billing RTN footnotes <sup>2,3</sup> or to Agent identified in Section 3.2.1 .
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**Section 3.2.1: Authorizing Agent Billing**

Complete this section only if an Agent is being appointed to receive billing on behalf of the financial institution listed in the agreement, or an existing Agent relationship is being deleted. (If the financial institution designates an Agent, the Agent must complete Section 5 below.)

**Add/Modify Agent Authorized below**

<b>Agent Name</b> <i>(Agency Signature section 5 is required if adding or modifying an agent relationship.)</i>	
<b>Agent RTN/ETI</b>	
<b>Agent Billing Option<sup>4</sup></b>	<input type="checkbox"/> Select this option only if all billing for the FedDetect Duplicate Treasury Check Notifier Service should be directed to the Agent RTN listed above. If not selected the billing for the FedDetect Duplicate Treasury Check Notifier Service will be sent to the financial institution listed on this form.

**Delete Agent below from receiving FedDetect Duplicate Treasury Check Notifier billing for financial institution named in this agreement.**

<b>Agent Name</b> <i>(Agency Signature section 5 is required if adding or modifying an agent relationship.)</i>	
<b>Agent RTN/ETI</b>	

<sup>2</sup> FedForward customers will be billed to the authorized RTN for billing as specified in the Check21 Services Agreement, section 3.1 that we already have on file for your institution.

<sup>3</sup> For all other customers, OC1, Appendix 2 – Transaction & Service Fee Settlement Authorization must be on file for proper processing.

<sup>4</sup> Agent billing can only be directed to an Agent that is a financial institution with a Federal Reserve account.

### Section 4: Authorized Approval

The undersigned financial institution agrees to the terms and conditions of Operating Circular Number 3 and Appendix I thereto. The Reserve Bank will provide the service according to its published fee schedules, as amended from time to time.

<b>Authorized Signer Name*</b>	<i>First</i>	<i>MI</i>	<i>Last</i>
<b>Authorized Signer Email Address*</b>			
<b>Authorized Signer Phone Number*</b>			
<b>Authorized Signer Title*</b>			
<b>Authorized Signature*</b> <i>(Authorized Check signer must be listed on Official Authorization List filed with the Federal Reserve Bank.)</i>			
<b>Date*</b>			

### Section 5: Agent Authorized Approval

By signing below, the Agent agrees to the terms of Appendix I of Operating Circular 3, as applicable to the Service, and as amended from time to time.

<b>Agent Name*</b>			
<b>Identification Number (RTN/ETI)*</b>			
<b>Contact Name*</b>	<i>First</i>	<i>MI</i>	<i>Last</i>
<b>Contact Phone Number*</b>	<i>Country Code</i>	<i>Phone</i>	<i>Extension</i>
<b>Contact Email Address*</b>			
<b>Authorized Signer Name*</b>	<i>First</i>	<i>MI</i>	<i>Last</i>
<b>Authorized Signature*</b> <i>(Authorized ACH signer on Official Authorization List)</i>			

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