



Accounting Information Services Subscription INSTRUCTIONS

Complete and return only those forms required for your institution's services. The forms are used to select the desired services and to specify delivery details. An individual identified on your institution's Official Authorization List must sign all applicable forms. (See the Board Resolution/Authorized Approver documents under Account Services, "see also" section on the Federal Reserve Financial Services website: www.frbfinancialservices.org).

Note: Retrieving information from the Account Management Information (AMI) and Service Charge Information (SCI) applications require FedLine Web[®] or FedLine AdvantageSM access and applicable credential access. The [Federal Reserve Bank End User Authorization Contact \(EUAC\) Designation and Authorization Form](#), the [Federal Reserve Bank Subscriber Credential and Access Control Request Form](#), and instructions can be found at the Federal Reserve Financial Services website: www.frbfinancialservices.org. Select "Sign Up for FedLine[®]".

I. Master Account Services

Master Account Access to:

- Form 1 - Statement of Account
- Form 2 - Statement of Service Charges
- Form 3 - Electronic Notification of Selected Transactions
- Form 4a - Cash Management Basic Services
- Form 4b - Cash Management Plus, Computer Interface Intra-day File, and Search Results in a Spreadsheet Format

II. Subaccount Services

Subaccount Access to:

- Form 1 - Statement of Subaccount Activity
- Form 2 - Statement of Service Charges
- Form 3 - Electronic Notifications of Selected Transactions
- Form 4a - Cash Management Basic Services
- Form 4b - Search Results in a Spreadsheet Format
- Form 5 - Master Account View: Inquiry and Account Management Information (AMI)

III. Respondent Services

Respondent Access to:

- Form 1 - Statement of Respondent Activity
- Form 2 - Statement of Service Charges
- Form 3 - Electronic Notification of Selected Transactions
- Form 4a - Cash Management Basic Service

IV. Affiliate Information *Master Account, complete the form specified to grant access to affiliates.*

Affiliate Access to:

- Form 6 - Affiliate Access: Account Management Information (AMI) & Accounting Services Inquiries and/or Service Charge Information (SCI)

For more information regarding these Accounting Information Services, please see the Federal Reserve's Financial Services web site: www.frbfinancialservices.org.

- Select Reference Guides and Operating Circulars, Account Management Guide, Section IV-Billing and Section VII-Information Tools for detailed information about each service.
- For Fee information regarding Account Services, select Fee Schedules, then select Account Services and the schedule for the desired year.
- For most Electronic Access Solutions, access fees also apply, under Fee Schedules, select Electronic Access for these fees.

Allow at least five business days for a subscription form to be processed at the Federal Reserve Bank. Please contact the Federal Reserve Bank to confirm the date that this request will be in effect. FedLine Web/FedLine Advantage Access Solutions require additional information as indicated above and also requires scheduling with your local Federal Reserve customer service contact. For fee information regarding Account Services, go to the Federal Reserve's Financial Services website www.frbfinancialservices.org, select Fee Schedules, then select Account Services and the schedule for the desired year. For most Electronic Access Solutions, access fees also apply. To view these fees, under Fee Schedules, select the desired schedule under Access Solutions.

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**Accounting Information Services Subscription
Form 1 – Delivery Profile for Statement of Account**

To the Federal Reserve Bank of: _____ Customer: _____

Effective Date: _____ Routing (ABA) Number: _____

This form is for: Add Change Delete

Authorization:

Authorized Approver and Title: _____ Signature: _____

Telephone: _____ Email: _____

(See Fee Schedules for applicable fees). Please complete a separate delivery profile for each Master, Subaccount, and Respondent Statement of Account Service. Please designate Routing (ABA) Number above and select applicable boxes for service and delivery method.

Services:	Additional Notes
<input type="checkbox"/> Statement of Account (Master Accounts Only)	Statement includes summary and detail, but is also available as summary only Check here for <input type="checkbox"/> Summary Only
<input type="checkbox"/> Statement of Your Subaccounts' Activity (Master Accounts Only)	Detail Only
<input type="checkbox"/> Statement of Your Respondents' Activity (All Account Types)	Detail Only
<input type="checkbox"/> Statement of Items Through Your Correspondent (Respondents)	Statement includes summary and detail, but is also available as summary only. Check here for <input type="checkbox"/> Summary Only
<input type="checkbox"/> Statement of Items Through Your Master (Subaccounts)	Statement includes summary and detail, but is also available as summary only. Check here for <input type="checkbox"/> Summary Only

Delivery Method: Retrieving information from the Account Management Information (AMI) application requires FedLine Web® or FedLine AdvantageSM access and applicable credential access. The [Federal Reserve Bank End User Authorization Contact \(EUAC\) Designation and Authorization Form](#), the [Federal Reserve Bank Subscriber Credential and Access Control Request Form](#), and instructions can be found at the Federal Reserve Financial Services website: www.frbservices.org. Select "Sign Up for FedLine®".

Report:

- a. PDF View and/or Print Statement from Account Management Information (AMI) application
- b. Print-image FedMail® delivery to e-mail address: _____
Optional deliveries (2 maximum) to: _____ & _____
- Print-image FedMail delivery to fax number: _____
Optional deliveries (2 maximum) to: _____ & _____
- c. Print-image delivery through a Computer Interface connection. Please Specify Routing Number (ABA#): _____
Optional deliveries (2 maximum) to ABA(s): _____ &) _____

Data File:

- d. Downloadable print-image through Account Management Information (AMI) application
- e. Machine Readable Reconciliation File (FIRD) through the Account Management Information (AMI) application
- f. Reconciliation statement of Account Spreadsheet Format (SASF) through Account Management Information (AMI) application
- g. Machine Readable Reconciliation File through Computer Interface connection. Please Specify Routing Number (ABA#): _____
Optional deliveries (2 maximum) to ABA(s): _____ &) _____

FRB use only: Effective Date: _____ Date Received: _____ Processed By: _____
Processor: ___ Sig. Verification +/-or ___ Callback +/-or ___ Known Contact Date Contacted: _____ Time: _____
DI Contact: _____ FRB Contact: _____ Number Called/EXT: _____

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**Accounting Information Services Subscription
Form 2 – Delivery Profile for Statement of Service Charges**

To the Federal Reserve Bank of: _____ Customer: _____

Effective Date: _____ Routing (ABA) Number: _____

This form is for: Add Change Delete

Authorization:

Authorized Approver and Title: _____ Signature: _____

Telephone: _____ Email: _____

(See Fee Schedules for applicable fees). Please complete a separate delivery profile for each Master, Subaccount, and Respondent Statement of Service Charges. Please designate Routing (ABA) Number above and select the applicable boxes for service and delivery method:

Services:	Additional Notes
<input type="checkbox"/> Statement of Service Charges: Master Account	A standard summary or a summary with Service Area Totals for Subaccount/Respondents are available, check here: <input type="checkbox"/> Summary w/ Service Area Totals
<input type="checkbox"/> Statement of Service Charges: Subaccount	A standard summary or a summary with Service Area Totals for Respondents are available, check here: <input type="checkbox"/> Summary w/ Service Area Totals
<input type="checkbox"/> Statement of Service Charges: Respondent	A standard summary or a summary with Service Area Totals for Respondents are available, check here: <input type="checkbox"/> Summary w/ Service Area Totals

Delivery Method: Retrieving information from the Service Charge Information (SCI) application requires FedLine Web[®] or FedLine AdvantageSM access and applicable credential access. The [Federal Reserve Bank End User Authorization Contact \(EUAC\) Designation and Authorization Form](#), the [Federal Reserve Bank Subscriber Credential and Access Control Request Form](#), and instructions can be found at the Federal Reserve Financial Services website: www.frbservices.org. Select "Sign Up for FedLine[®]".

Report:

a. View, print and/or download summary statements and detailed information from Service Charge Information (SCI) application.

b. FedMail[®] Delivery to e-mail address: _____
Optional deliveries (2 maximum) to: _____ & _____

FedMail Delivery to fax number: _____
Optional deliveries (2 maximum) to: _____ & _____

c. Print-image File through Computer Interface connection. Please Specify Routing Number (ABA#): _____
Optional deliveries (2 maximum) to (ABAs): _____ & _____

Data Files:

d. Reconciliation Data File from Service Charge Information (SCI) application.

e. Reconciliation Data File through a Computer Interface connection. Please Specify Routing Number (ABA#): _____
Optional deliveries (2 maximum) to (ABAs): _____ & _____

f. Data File through Computer Interface connection. Please Specify Routing Number (ABA#): _____
Optional deliveries (2 maximum) to (ABAs): _____ & _____

FRB use only: Effective Date: _____ Date Received: _____ Processed By: _____
Processor: ___ Sig. Verification +/-or ___ Callback +/-or ___ Known Contact Date Contacted: _____ Time: _____
DI Contact: _____ FRB Contact: _____ Number Called/EXT: _____

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**Accounting Information Services Subscription
Form 3 – Delivery Profile for IAS Notifications**

To the Federal Reserve Bank of: _____ Customer: _____

Effective Date: _____ Routing (ABA) Number: _____

This form is for: Add Change Delete

Authorization:

Authorized Approver and Title: _____ Signature: _____

Telephone: _____ Email: _____

(See Fee Schedules for applicable fees). Please complete a separate delivery profile for each Master, Subaccount, and Respondent Notification Service. Please designate Routing (ABA) Number above and select applicable boxes for service and delivery method. If additional space is required please attach a separate sheet. Own Activity Respondents Subaccounts

Please designate Routing (ABA) Number and select applicable boxes from the list below for service subscriptions:

If preferred, it is also possible to enter the four-digit transaction code for a specific service: (The transaction codes are available in the Account Management Guide published on the Federal Reserve's Financial Services website: www.frbservices.org. After selecting "Reference Guides and Operating Circulars" on the left menu, select the Account Management Guide and Appendix B from the Guide's bookmarked Table of Contents. Appendix B lists the transaction codes.)

(Select the service category level for all within service type, or identify four-digit transaction code for specific transaction type.)

Service Category	Or, Transaction Category [Code]	Minimum \$ Amount
All Below		
ACH [57]		
Account Charges (other than service charges) [84]		
Capital Stock [66]		
Check Collection:		
Forward Checks (other than Fed Funds Checks) [15]		
Return Checks [30]		
Currency and Coin [63]		
<input type="checkbox"/> National Settlement Service [11]		
Redemption or Interest on Govt. or Agency Securities [20/27]		
Savings Bonds [70]		
Treasury Investment Program & Paper Tax System [59]		
<input type="checkbox"/> Other Treasury or Government Agency Service [08]		

Delivery Method: Retrieving information from the Account Management Information (AMI) application requires FedLine Web[®] or FedLine AdvantageSM access and applicable credential access. The Federal Reserve Bank End User Authorization Contact (EUAC) Designation and Authorization Form, the Federal Reserve Bank Subscriber Credential and Access Control Request Form, and instructions can be found at the Federal Reserve Financial Services website: www.frbservices.org. Select "Sign Up for FedLine[®]".

Retrieve notifications from Account Management Information (AMI) application.

Receive notifications through a Computer Interface connection. Please specify routing number ABA#): _____

Optional deliveries (2 maximum) to (ABAs):

_____ & _____

FRB use only: Effective Date: _____ Date Received: _____ Processed By: _____
 Processor: ___ Sig. Verification +/-or ___ Callback +/-or ___ Known Contact Date Contacted: _____ Time: _____
 DI Contact: _____ FRB Contact: _____ Number Called/EXT: _____

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**Accounting Information Services Subscription
Form 4A – Delivery Profile for Cash Management Basic Services**

To the Federal Reserve Bank of: _____ Customer: _____

Effective Date: _____ Routing (ABA) Number: _____

This form is for: Add Change Delete

Authorization:

Authorized Approver and Title: _____ Signature: _____

Telephone: _____ Email: _____

(See Fee Schedules for applicable fees). Please complete a separate delivery profile for each Master, Subaccount, and Respondent Cash Management Service (CMS). Please designate Routing (ABA) Number above and select applicable boxes for service and delivery method:

Please select the desired reports below:

- Own Account Activity (Master Accounts Only)
- Subaccount Recap Activity (Master Accounts Only)
- Individual Subaccount Activity (Master Accounts and Subaccounts)
- Respondent Recap Activity (Master Accounts Only)
- Individual Respondent Activity (Master Accounts, Subaccounts, and subscribing Respondents)

If the Individual Respondent and/or Individual Subaccount reports are selected, please either list individually (up to a limit of 26) or check "All" for delivery for all. Please attach a sheet if additional space is needed. (Respondents can only subscribe to their respective report)

- All Respondents (Master Accounts Only)
- All Subaccounts (Master Accounts Only)

ABA#


Delivery Method: Retrieving information from the Account Management Information (AMI) application requires FedLine Web[®] or FedLine AdvantageSM access and applicable credential access. The [Federal Reserve Bank End User Authorization Contact \(EUAC\) Designation and Authorization Form](#), the [Federal Reserve Bank Subscriber Credential and Access Control Request Form](#), and instructions can be found at the Federal Reserve Financial Services website: www.frbservices.org. Select "Sign Up for FedLine[®]".

- Retrieve real-time Account Management Information (AMI) CMS Basic reports.
- Electronic Delivery of Print Display File of CMS Basic reports through a Computer Interface connection at pre-established times set by the Reserve Bank.
Please specify routing number (ABA#): _____
Optional deliveries (2 maximum) to (ABAs):
_____ & _____

FRB use only: Effective Date: _____ Date Received: _____ Processed By: _____ Processor: ___ Sig. Verification +/-or ___ Callback +/-or ___ Known Contact Date Contacted: _____ Time: _____ DI Contact: _____ FRB Contact: _____ Number Called/EXT: _____

Allow at least five business days for a subscription form to be processed at the Federal Reserve Bank. Please contact the Federal Reserve Bank to confirm the date that this request will be in effect. FedLine Web/FedLine Advantage Access Solutions require additional information as indicated above and also requires scheduling with your local Federal Reserve customer service contact. For fee information regarding Account Services, go to the Federal Reserve's Financial Services website www.frbservices.org, select Fee Schedules, then select Account Services and the schedule for the desired year. For most Electronic Access Solutions, access fees also apply. To view these fees, under Fee Schedules, select the desired schedule under Access Solutions.

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	Accounting Information Services Subscription Form 4B – Delivery Profile for Cash Management Plus Services, the CI Intra-Day File, and/or Search Results in Spreadsheet Format
	To the Federal Reserve Bank of: _____ Customer: _____ Effective Date: _____ Routing (ABA) Number: _____ <p style="text-align: center;">This form is for: <input type="checkbox"/> Add <input type="checkbox"/> Change <input type="checkbox"/> Delete</p>
Authorization: Authorized Approver and Title: _____ Signature: _____ Telephone: _____ Email: _____	

(See Fee Schedules for applicable fees). Please complete a separate delivery profile for each Master and Subaccount (if applicable) for the services below. Please designate Routing (ABA) Number above and select applicable boxes for service and delivery method:

Delivery Method: Retrieving information from the Account Management Information (AMI) application requires FedLine Web[®] or FedLine AdvantageSM access and applicable credential access. The [Federal Reserve Bank End User Authorization Contact \(EUAC\) Designation and Authorization Form](#), the [Federal Reserve Bank Subscriber Credential and Access Control Request Form](#), and instructions can be found at the Federal Reserve Financial Services website: www.frbservices.org. Select "Sign Up for FedLine[®]".

CMS Plus Files (AMI Only) – Master Accounts Only

- CMS Plus Option A: Intra-day detail activity ASCII data files through Account Management Information (AMI) and the CMS Basic Own Activity report.

Please specify up to 3 delivery times (Eastern Time) for Intra-day detail files (times should be on the half hour):

Additional updates: (additional fee applies for each delivery)

__ : __ ET	__ : __ ET	__ : __ ET
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- CMS Plus Only Option B: Intra-day detail activity ASCII data files through Account Management Information (AMI) without the CMS Basic Own Activity report.

Please specify up to 2 delivery times (Eastern Time) for Intra-day detail files (times should be on the half hour):

Additional updates: (additional fee applies for each delivery)

__ : __ ET	__ : __ ET
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- CMS Plus Only Option C: Intra-day detail activity ASCII data files through Account Management Information (AMI) without the CMS Basic Own Activity report.

Please specify up to 3 delivery times (Eastern Time) for Intra-day detail files (times should be on the half hour):

Additional updates: (additional fee applies for each delivery)

__ : __ ET	__ : __ ET	__ : __ ET
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- Additional CMS Plus files (times should be on the half hour):
(Additional fee applies for each delivery)

__ : __ ET	__ : __ ET	__ : __ ET
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CI-Intra-Day Reconciliation File (Through a CI Connection Only) – Master Accounts Only

- Electronic Delivery of Intra-day CI Reconciliation file through a Computer Interface:

Specify up to three delivery times (times should be on the half hour):

Please Specify Routing Number (ABA#): _____

Optional deliveries (2 maximum) to (ABAs): _____

& _____

__ : __ ET	__ : __ ET	__ : __ ET
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- Additional CI Intra-Day files:
(Additional fee applies for each delivery)

__ : __ ET	__ : __ ET	__ : __ ET
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Search Results in Spreadsheet Format (Master Accounts and Subaccounts)

- Search Results in spreadsheet format from Account Management Information (AMI) application

FRB use only: Effective Date: _____ Date Received: _____ Processed By: _____ Processor: __ Sig. Verification +/-or __ Callback +/-or __ Known Contact Date Contacted: _____ Time: _____ DI Contact: _____ FRB Contact: _____ Number Called/EXT: _____
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**Accounting Information Services Subscription
Form 5 – Subaccount Access to Accounting Service Inquiries and Account Management Information (AMI)**

To the Federal Reserve Bank of: _____ Customer: _____

Effective Date: _____ Routing (ABA) Number: _____

This form is for: Add Change Delete

Authorization:

Authorized Approver and Title: _____ Signature: _____

Telephone: _____ Email: _____

This service provides inquiry access to the Master Account View for the Subaccounts designated below.
Please designate Subaccount Routing (ABA) Numbers and access for each below (attach an additional page if needed):

Subaccount ABA Number	Account Management Information (AMI) ¹ (FedLine Web®/FedLine Advantage SM) Yes/No	Accounting Services ² (CI) ABA	Accounting Services ³ ABMS Balance Inquiry Yes/No	Accounting Services ³ IAS Daylight Overdraft Inquiry Reports Yes/No	Accounting Services ³ IAS Account Inquiry Yes/No
1.					
2.					
3.					
4.					
5.					
6.					

¹ Account Management Information (AMI) available through FedLine Web or FedLine Advantage provides ABMS, Daylight Overdraft and Account Inquiries via two views. The view is determined by the type of access requested on the Subscriber Credential Request Form: 1) Non-restricted ABMS view includes balances, activity, memo post, single day net debit cap, funds collateral and securities collateral, and also includes access to Daylight Overdraft Reports and Inquiries and Account Inquiries; 2) Restricted ABMS view includes balances and activity as well as access to Daylight Overdraft Inquiries and Account Inquiries. This view does not include access to view collateral, net debit cap, memo post and Daylight Overdraft Reporting and Pricing (DORPS) reports.

² If you use a Computer Interface for inquiries in addition to Account Management Information (AMI), you must also select YES for ABMS, for Daylight Overdraft and for Account Inquiry when you select YES for a Master Account View to a Subaccount via Account Management Information. All inquiries are available on this FedLine Web application.

³ Accounting Services Inquiries (Daylight Overdraft Inquiry, ABMS Balance Inquiry, IAS Accounting Inquiry) are accessible through a Computer Interface (CI) connection.

FRB use only: Effective Date: _____ Date Received: _____ Processed By: _____ Processor: ___ Sig. Verification +/-or ___ Callback +/-or ___ Known Contact Date Contacted: _____ Time: _____ DI Contact: _____ FRB Contact: _____ Number Called/EXT: _____

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