

## Federal Reserve Bank of San Francisco – Check Restructuring Salt Lake City Transit Point Location, Pickup, and Presentment Procedures

**Transit Point Location:** Distribution Management Corporation  
International Center  
5032 Amelia Earhart Drive  
Salt Lake City, UT 84116

**Hours of Operation :** Sunday 9:00 p.m. – 11:00 p.m.  
Mon- Fri 3:00 a.m. – 11:00 p.m.  
Saturday 4:00 a.m. – 8:00 a.m.

Check Presentment Schedule

Day of Week	Endpoints	Work Available for Pickup
Monday	RCPC, Remote RCPC Fine Sort	6:45 a.m.
Monday	City, HDGS, Remote City Fine Sort	11:15 a.m.
Tuesday – Friday	RCPC, Remote RCPC Fine Sort	6:45 a.m..
Tuesday – Friday	City, HDGS, Remote City Fine Sort	11:15 a.m.

### **Presentment Times**

All Salt Lake City zone RCPC presentments are scheduled to be available at the transit point approximately 15 minutes later than the current release time at FRB Salt Lake City. All Salt Lake City zone City and HDGS presentments are scheduled to be available at the transit point approximately 60 minutes earlier than the current release time at FRB Salt Lake City. Upon arrival, inclearing cash letters and returns will be sorted and distributed by FRB cargo handling agents to the appropriate courier route and/or at the presentment window. Please plan for marginally later arrival times of FRB RCPC cash letters beginning with presentments on June 18, 2005. You will be notified of your anticipated delivery time.

### **Route Deliveries**

All Salt Lake City zone RCPC, City and HDGS cash letters will be tendered to authorized FRB couriers and will be delivered in accordance with current route structures.

### **Transit Point Pickup**

For institutions wishing to continue to pick up cash letter deliveries, items will be tendered by cargo handling agents to your designated agent or courier during the published transit point presentment window. All work must be picked up by 2:00 p.m.

### **Delivery Change Requests**

Financial institutions have the option of picking up their cash letters at the transit point location rather than having the cash letter deliveries made by couriers. Customers who wish to make this

change, must notify Check Customer Service at **800-410-1694**. Once the change in service is confirmed, cash letters can be picked-up at the transit point location listed above.

**Identification Procedures**

Any individual, messenger, or courier service picking up checks from the transit point location will be required to show a photo identification badge to the transit point location agent. The identification badge must be issued by the courier or financial institution being represented.

The entity on the identification badge will be matched to the tagged work. If a match is made, the work will be released to the individual. Changes in courier, messenger service, or pick-up agent must be provided to the Tenth District with seven days advance notice of the changers. Please call Check Customer Service at **1-800-410-1694** to make this type of notification.