



December 7, 2007

To: Electronic Check Services Customers in the Buffalo Check Zone of the Federal Reserve Bank of New York

From: Larry Whitney, Vice President, Check, Federal Reserve Bank of New York

Subject: Utica Check Restructuring – Scheduling of Customer Testing with the Federal Reserve Bank of Cleveland for Electronic Services

In preparation for the February 2008 transfer of check processing operations from the Utica Office of the Federal Reserve Bank of New York to the Federal Reserve Bank of Cleveland, the Cleveland Office will begin testing with all Buffalo zone customers that currently receive electronic files from the Utica Office including FedReceipt® and FedReceipt Plus files. The aim of this testing is to ensure that your institution is able to receive and work with files sent from the Cleveland Office.

After February 22, 2008, your electronic file transmissions will originate from the Cleveland Office instead of the Utica Office. While many of the Cleveland Reserve Bank's Electronic Check Services (e.g. MICR Presentment and truncation) will be the same as they are today, minor modifications to your systems may be needed to receive electronic files from the Federal Reserve Bank of Cleveland.

Testing will run for an eight-week period spanning December 17-February 8. **To ensure a smooth transition, it is critical that your institution participate in this testing.** Please complete the enclosed "fax back" form identifying your primary and secondary testing contacts and your preferred testing dates. Once the form is received, staff from the Federal Reserve Bank of Cleveland will confirm your testing date and provide additional details on the test and what is required of your institution. Please verify during testing that you can receive and process all incoming Federal Reserve Bank files.

If you have any questions about the testing, please contact Debbie Ewing at (513) 455-4283 or your account executive at (888) 596-5471. Thank you in advance for your cooperation .

Please fill out and return the enclosed form by December 19, 2007 via fax number (216) 579-2356.

Enclosures

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Federal Reserve Bank of New York
 Utica Office Check Restructuring
 Buffalo Zone to Federal Reserve Bank of Cleveland
Electronic Check Transmission Testing Form

Please complete and fax to **Holly Podbesek (216) 579-2356**
Deadline: December 19, 2007

Financial Institution: _____ ABA: _____

Address: _____ Fax: _____

Name and telephone number of primary and back-up contact persons for testing:

(Primary)
 Name: _____ Phone: _____ E-mail: _____

(Back-up)
 Name: _____ Phone: _____ E-mail: _____

Processor Name (if applicable): _____ ABA: _____

Processor contact person (if applicable):

Name: _____ Phone: _____ E-mail: _____

Please select a first, second and third choice test day (indicate 1, 2, or 3). We will notify you of your test day:

December

Week 1	Dec 17 - 21	___ Mon	___ Tues*	___ Wed*	___ Thurs*	___ Friday*
Week 2	Dec 26 - 28	N/A	N/A	___ Wed	___ Thurs	___ Friday

January

Week 3	Jan 2 - 4	N/A	N/A	___ Wed	___ Thurs	___ Friday
Week 4	Jan 7 - 11	___ Mon	___ Tues*	___ Wed*	___ Thurs*	___ Friday*
Week 5	Jan 14 - 18	___ Mon	___ Tues*	___ Wed*	___ Thurs*	___ Friday*
Week 6	Jan 22 - 25	N/A	___ Tues	___ Wed	___ Thurs	___ Friday
Week 7	Jan 28- Feb 1	___ Mon	___ Tues	___ Wed	___ Thurs	___ Friday

February

Week 8	Feb 4 - 8	___ Mon	___ Tues	___ Wed	___ Thurs	___ Friday
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*FedReceipt and FedReceipt Plus customers: Please select from one of these days to test, if possible

Note that test files sent to you include information on live accounts and should be handled accordingly. You are responsible for all consequences arising out of the mishandling of any test file.

For questions about testing and assistance during testing, please call Debbie Ewing at (513) 455-4283.