



February 8, 2010

Information Update: Atlanta Paper Check Processing Moves to Cleveland

To: All Chief Operations Officers and Check Contacts at Depository Institutions in the **Atlanta, Nashville, Birmingham, New Orleans, Miami, Columbia, Charlotte, St. Louis, Memphis, and Little Rock** Zones

As communicated on December 12, 2009, paper check processing at the Atlanta Office will move to the Cleveland Office after the close of business on February 26, 2010.

To ensure paper deposits are handled timely, all **depositors should begin sending paper forward collection and return items by courier or mail to the Federal Reserve Bank of Cleveland beginning Friday, February 26, 2010.** Any items arriving at the Atlanta Office after February 26, 2010, will be delivered to Cleveland, with credit and availability passed based on when the items arrive in Cleveland. Please note that beginning March 15, 2010, any paper items sent to the Atlanta Office will be charged a \$10 per cash letter re-forwarding fee.

The deposit deadlines at the Cleveland Office are 12:01 a.m. ET Tuesday through Friday and 6 p.m. ET Sunday. Credit will be passed when items arrive at the Cleveland Office. You should select Cleveland from the drop-down box on the cash letter forms on FRBservices.org.

Attachment I includes the mailing addresses for paper forward and return checks, Canadian items, Foreign items, EZ Clear savings bonds, and EZ Clear Savings Bonds. If you mail items directly from your branch offices, please make sure these offices are aware of the correct mailing addresses. Attachment II provides a Check Deposit Availability Schedule which provides the availability on paper deposits. The only modification from the January 4, 2010, published availability schedule is the discontinuation of fractional availability on Mixed deposits effective on March 1, 2010.

There will be no change to the current procedures for presentment and delivery of Atlanta items. If you currently pick up your financial institution's paper cash letters at the Atlanta Office you should continue to pick up these items at the same location beginning Monday, March 1, 2010. No change has been made to the times items will be available for pickup. Cash letters currently delivered by Federal Reserve couriers will be tendered to authorized couriers and delivered in accordance with existing route structures.

We appreciate your patience during this time and look forward to continuing to provide you with efficient, high-quality payment services. Detailed information concerning our restructuring initiative will continue to be shared with you as we draw closer to February 26, 2010. This check restructuring information is also available at the following link: http://www.frbservices.org/communications/2010_changes/atlanta.htm

If you have questions, please contact your account executive.

A handwritten signature in cursive script, appearing to read "Leah Dawnsport".

Vice President
Federal Reserve Bank of Atlanta

Enclosures

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Forward Collection and Return Item Paper Check Deposits, including NOIs

For regular mail deliveries:
Federal Reserve Bank of Cleveland
Check Department
P.O. Box 6387
Cleveland, OH 44101

For deliveries that require a signature:
Federal Reserve Bank of Cleveland
Check Department
1455 East Sixth Street
Cleveland, OH 44114

Canadian Items

For regular mail deliveries:
Federal Reserve Bank of Cleveland
Check Department
Attn: Canadian
P.O. Box 94583
Cleveland, OH 44101

For deliveries that require a signature:
Federal Reserve Bank of Cleveland
Check Department
Attn: Canadian
1455 East Sixth Street
Cleveland, OH 44114

Foreign Items

For regular mail deliveries:
Federal Reserve Bank of Cleveland
Check Department
Attn: Foreign Item Processing
P.O. Box 94583
Cleveland, OH 44101

For deliveries that need a signature:
Federal Reserve Bank of Cleveland
Check Department
Attn: Foreign Item Processing
1455 East Sixth Street
Cleveland, OH 44114

EZ Clear Savings Bonds

For regular mail deliveries:
Attn: EZ Direct
Federal Reserve Bank of Cleveland
Pittsburgh Branch
P.O. Box 399
Pittsburgh, PA 15230-0399

For deliveries that require a signature:
Attn: EZ Direct
Federal Reserve Bank of Cleveland
Pittsburgh Office
717 Grant St.
Pittsburgh, PA 15219-1928

Treasury Items and Postal Money Orders

For regular mail deliveries:
Federal Reserve Bank of St. Louis
Treasury Check Processing Department
P.O. Box 442
St. Louis, MO 63166-0442

For deliveries that require a signature:
Federal Reserve Bank of St. Louis
Treasury Check Processing Department
1421 Dr. Martin Luther King Drive
St. Louis, MO 63106-3716



Federal Reserve Financial Services

Creating Nationwide Solutions for Your Payment Needs

Cleveland Processing Office

DEPOSIT DEADLINES							LEGEND:
Type of Items	12:01 AM Tu-F (ET)			6:00 PM Su (ET)			
	City	RCPC	Cntry	City	RCPC	Cntry	
Boston	-	1	-	-	1	-	0 = Availability on the same business day of the deposit deadline date. 1 = Availability on the first business day after the deposit deadline date. 2 = Availability on second business day after the deposit deadline date. 3 = Availability on third business day after the deposit deadline date. Notes: For 4-digit routing number prefix information access the link below: Prefix / Routing Numbers Table Availability is reassessed periodically to reflect our transportation system. Rejected items from Mixed deposits are deferred two days. Non-imageable items, non-machineable items and unqualified return items are deferred one additional day at all deadlines. Contact your Account Executive for more information.
Windsor Locks	-	1	-	-	1	-	
New York							
East Rutherford	-	1	1	-	1	1	
Utica	-	1	-	-	1	-	
Buffalo	-	1	-	-	1	-	
Philadelphia	-	1	-	-	1	-	
Cleveland	1	1	-	1	1	-	
Cincinnati	-	1	-	-	1	-	
Columbus	-	1	-	-	1	-	
Pittsburgh	-	1	-	-	1	-	
Richmond	-	1	-	-	1	-	
Baltimore	-	1	-	-	1	-	
Charleston	-	1	-	-	1	-	
Charlotte	-	1	-	-	1	-	
Columbia	-	1	-	-	1	-	
Atlanta	-	1	-	-	1	-	
Birmingham	-	1	-	-	1	-	
Jacksonville	-	1	-	-	1	-	
Miami	-	1	-	-	1	-	
Nashville	-	1	-	-	1	-	
New Orleans	-	1	-	-	1	-	
Chicago	-	1	-	-	1	-	
Peoria	-	1	-	-	1	-	
Detroit	-	1	-	-	1	-	
Des Moines	-	1	-	-	1	-	
Indianapolis	-	1	-	-	1	-	
Milwaukee	-	1	-	-	1	-	
St. Louis	-	1	-	-	1	-	
Little Rock	-	1	-	-	1	-	
Louisville	-	1	-	-	1	-	
Memphis	-	1	-	-	1	-	
Minneapolis	-	1	1	-	1	1	
Helena	-	1	-	-	1	-	
Kansas City	-	-	1	-	-	1	
Denver	-	1	1	-	1	1	
Oklahoma City	-	1	1	-	1	1	
Omaha	-	1	1	-	1	1	
Dallas	-	1	1	-	1	1	
El Paso	-	1	-	-	1	-	
Houston	-	1	-	-	1	-	
San Antonio	-	1	-	-	1	-	
San Francisco	-	1	3	-	1	3	
Los Angeles	-	1	-	-	1	-	
Portland	-	1	-	-	1	-	
Salt Lake City	-	1	-	-	1	-	
Seattle	-	1	-	-	1	-	

Effective March 1, 2010

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