



November 24, 2009

**Paper Check Processing Restructuring Update:  
Inbound Transportation from Nashville to Atlanta to Be Eliminated**

Over the past several years, the Reserve Banks have been restructuring their paper check processing configuration in response to rapidly declining paper volumes. These actions have included the reduction in the number of paper check processing offices from 45 in November, 2003, to a single office at the Federal Reserve Bank of Cleveland in early 2010.

As announced on July 31, 2009, all Federal Reserve-sponsored inbound transportation will be eliminated due to declining paper deposits. **As a result, the last day to drop off items at the Nashville transit point will be Wednesday, December 30, 2009.** After that date, Nashville depositors should deliver paper forward collection and return items by courier or mail to the Atlanta Office at the following address.

Courier deliveries:

Federal Reserve Bank of Atlanta  
1000 Peachtree Street, N.E.  
Atlanta, GA 30309-4470

Mail/UPS/FedEx deliveries:

Federal Reserve Bank of Atlanta  
Payment Services/Check Processing  
2301 DeFoor Hills Road  
Atlanta, GA 30318

Attachment I includes the mailing addresses for paper forward and return checks, Canadian items, Foreign items, EZ Clear savings bonds, Treasury items and Postal Money Orders. If you mail items directly from your branch offices, please make sure these offices are aware of the correct mailing addresses.

The deposit deadlines for Nashville items at the Atlanta Office are 12:01 a.m. ET Tuesday through Friday and 6 p.m. ET Sunday. Credit will be passed when items arrive at the Atlanta Office.

**Check 21-enabled Services**

If you've not already done so, I encourage you to explore the advantages of moving to the Federal Reserve Banks' Check 21-enabled services including FedForward<sup>®</sup>, FedReturn<sup>®</sup>, FedReceipt<sup>®</sup>, and FedReceipt for Returns to minimize the disruption that may occur as a result of the elimination of inbound transportation. Customers who are using Check 21-enabled services will experience minimal change to their daily operation as a result of this action. As a reminder, Treasury items and US Postal Money Orders can be deposited in Check 21 FedForward cash letters.

Should you have questions or concerns, or to learn more about the advantages of moving from paper to full Check 21 electronic check processing, contact your account executive as soon as possible.

**Forward Collection and Return Item Paper Check Deposits, including NOIs**

Courier deliveries:  
Federal Reserve Bank of Atlanta  
1000 Peachtree Street, N.E.  
Atlanta, GA 30309-4470

Mail/UPS/FedEx deliveries:  
Federal Reserve Bank of Atlanta  
Payment Services/Check Processing  
2301 DeFoor Hills Road  
Atlanta, GA 30318

**Canadian Items**

For regular mail deliveries:  
Federal Reserve Bank of Cleveland  
Check Department  
Attn: Canadian  
P.O. Box 94583  
Cleveland, OH 44101

For deliveries that require a signature:  
Federal Reserve Bank of Cleveland  
Check Department  
Attn: Canadian  
1455 East Sixth Street  
Cleveland, OH 44114

**Foreign Items**

For regular mail deliveries:  
Federal Reserve Bank of Cleveland  
Check Department  
Attn: Foreign Item Processing  
P.O. Box 94583  
Cleveland, OH 44101

For deliveries that need a signature:  
Federal Reserve Bank of Cleveland  
Check Department  
Attn: Foreign Item Processing  
1455 East Sixth Street  
Cleveland, OH 44114

**EZ Clear Savings Bonds**

For regular mail deliveries:  
Attn: EZ Direct  
Federal Reserve Bank of Cleveland  
Pittsburgh Branch  
P.O. Box 399  
Pittsburgh, PA 15230-0399

For deliveries that require a signature:  
Attn: EZ Direct  
Federal Reserve Bank of Cleveland  
Pittsburgh Office  
717 Grant St.  
Pittsburgh, PA 15219-1928

**Treasury Items and Postal Money Orders**

For regular mail deliveries:  
Federal Reserve Bank of St. Louis  
Treasury Check Processing Department  
P.O. Box 442  
St. Louis, MO 63166-0442

For deliveries that require a signature:  
Federal Reserve Bank of St. Louis  
Treasury Check Processing Department  
1421 Dr. Martin Luther King Drive  
St. Louis, MO 63106-3716