



May 22, 2008

To: All Chief Operations Officers and Check Contacts in the Boston and Windsor Locks Zones

**Date Announcement for Paper Check Processing Restructuring:  
Boston and Windsor Locks Zones**

Earlier this year, the Federal Reserve Banks announced plans to continue a series of operational changes designed to enhance the efficiency, quality, and cost effectiveness of our nationwide payments services. These changes are necessary as consumers and businesses continue the shift from using paper checks toward electronic payments and as financial institutions rapidly adopt electronic check processing. Specifically, these plans include discontinuing paper check processing at the Windsor Locks office moving that volume to our Philadelphia office.

We have determined the timetable for moving our paper check processing from Windsor Locks to Philadelphia and the related effects on deposit options and deadlines for our customers in the Windsor Locks and Boston zones (see Enclosure I). **After the 8:30 a.m. deposit deadline on Friday, September 19, 2008, we will no longer accept paper checks for processing at the Windsor Locks office.** After that date, all paper checks previously processed in Windsor Locks will be delivered to the Philadelphia office for processing.

Following the High Dollar Group Sort deadline on September 19, Boston and Windsor Locks customers should drop off their work at the respective transit location. Items received at the Greater Boston area and Windsor Locks transit points by the deadlines listed below will be transported to Philadelphia for processing.

<b>Deposit Deadlines at Greater Boston Area Transit Point</b>	
Monday – Thursday	10:00 p.m.
Saturday	2:30 a.m.
Sunday	5:30 p.m.
<b>Deposit Deadlines at Windsor Locks Transit Point</b>	
Monday – Thursday	11:15 p.m.
Saturday	5:00 a.m.
Sunday	6:45 p.m.

Some customers may prefer to deposit their work directly with the Philadelphia office. Applicable deadlines for depositing Windsor Locks and Boston work directly in Philadelphia are provided in the enclosure.

The Philadelphia office will pass credit for items in accordance with the product deadlines established for the transit location and as described on the enclosed schedule. However, credit and pricing for items deposited under the accelerated paper cash letter and Check 21 cull options will be based on when the items reach the Federal Reserve Bank of Philadelphia. All other terms and conditions of Operating Circular 3 remain unchanged.

Information regarding the transit point location in Windsor Locks will be provided once the location is finalized. We do not expect any changes to the current Greater Boston transit point location in Southborough, MA. It is important to note that transit points will remain as long as there is a business case to continue.

### **Check 21-enabled Services**

If you've not already done so, we encourage you to explore the advantages of moving to the Federal Reserve Banks' Check 21-enabled services such as FedForward<sup>®</sup>, FedReturn<sup>®</sup>, and FedReceipt<sup>®</sup> before September to minimize the disruption that may occur as a result of this shift in paper check processing from Windsor Locks to Philadelphia. Windsor Locks and Boston customers who are using FedForward and FedReceipt will experience minimal, if any, change to their daily operations and availability after September 19, 2008.

As we move forward with these efforts over the next several weeks, we will send you additional information on changes to your accounting and billing statements, presentment times, and other operational details. For your convenience, this check restructuring information will also be found on FRBservices.org. We appreciate your support and look forward to continuing to provide your institution with efficient, high-quality payment services.

If you have questions regarding this shift in check processing, or would like to learn more about the advantages of moving to electronic processing, please call your Account Executive or Michael Stewart, Assistant Vice President of Business Development and Customer Services at (800) 447-7205.

Enclosures

The Financial Services logo and "FedForward", "FedReturn" and "FedReceipt" are registered service marks of the Federal Reserve Banks. A complete list of marks owned by the Federal Reserve Banks is available at FRBservices.org.

**Federal Reserve Bank of Boston  
Boston and Windsor Locks Deposit Schedule**

**Effective September 19, 2008 after 8:30 a.m.**

All deposit classifications will be accepted at the Boston and Windsor Locks transit points until the deadlines noted below. The deposit deadline specifically mentioned for each deposit program is designed to achieve maximum availability for the items deposited. Deadlines have also been noted for Boston and Windsor Locks customers that may wish to deposit directly at the Federal Reserve Bank of Philadelphia rather than using the Boston and Windsor Locks transit points.

Program	Deadline at Boston Transit Point	Days Offered	Deadline at Windsor Locks Transit Point	Days Offered	Boston/Windsor Locks Deadline at Philadelphia Fed	Days Offered
<b>Forward Deposit Programs</b>						
<b>RCPC</b>						
RCPC Regular	10:00 PM	M-Th	11:15 PM	M-Th	12:30 AM	M-Fr
	2:30 AM	Sa	5:00 AM	Sa		
	5:30 PM	Su	6:45 PM	Su		
RCPC Premium - A	NA		NA		3:00 AM	Tu-Fr
RCPC Fine Sort	10:00 PM	M-Th	11:15 PM	M-Th	3:30 AM	Tu-Fr
	2:30 AM	Sa	5:00 AM	Sa	12:30 AM	M
	5:30 PM	Su	6:45 PM	Su		
RCPC Premium Plus GS	NA		NA		7:30 AM	Tu-Fr
HDGS	NA		NA		7:30 AM	Tu-Fr
<b>Other Fed</b>						
Other Fed Regular	10:00 PM	M-Th	11:15 PM	M-Th	10:30 PM	M-Th
	2:30 AM	Sa	5:00 AM	Sa	12:30 AM	Tu-Fr
	5:30 PM	Su	6:45 PM	Su	8:00 PM	Sa
Nationwide City Sort	10:00 PM	M-Th	11:15 PM	M-Th	10:30 PM	M-Th
	2:30 AM	Sa	5:00 AM	Sa	12:30 AM	Tu-Fr
	5:30 PM	Su	6:45 PM	Su	8:00 PM	Sa
<b>Mixed</b>						
Mixed	10:00 PM	M-Th	11:15 PM	M-Th	10:30 PM	M-Th
	2:30 AM	Sa	5:00 AM	Sa	12:01 AM	Tu-Fr
	5:30 PM	Su	6:45 PM	Su	8:00 PM	Sa

Program	Deadline at Boston Transit Point	Days Offered	Deadline at Windsor Locks Transit Point	Days Offered	Boston/Windsor Locks Deadline at Philadelphia Fed	Days Offered
<b>Government Items</b>						
Treasury Checks	10:00 PM	M-Th	11:15 PM	M-Th	4:00 PM	M-F
	2:30 AM	Sa	5:00 AM	Sa		
	5:30 PM	Su	6:45 PM	Su		
Postal Money Orders	10:00 PM	M-Th	11:15 PM	M-Th	4:00 PM	M-F
	2:30 AM	Sa	5:00 AM	Sa		
	5:30 PM	Su	6:45 PM	Su		
Paid Savings Bonds	10:00 PM	M-Th	11:15 PM	M-Th	4:00 PM	M-F
	2:30 AM	Sa	5:00 AM	Sa		
	5:30 PM	Su	6:45 PM	Su		
<b>Non-Machineable</b>						
Mixed	10:00 PM	M-Th	11:15 PM	M-Th	9:30 AM	M-F
	2:30 AM	Sa	5:00 AM	Sa		
	5:30 PM	Su	6:45 PM	Su		
Canadian Items	10:00 PM	M-Th	11:15 PM	M-Th	1	
	2:30 AM	Sa	5:00 AM	Sa		
	5:30 PM	Su	6:45 PM	Su		
Foreign Items	10:00 PM	M-Th	11:15 PM	M-Th	1	
	2:30 AM	Sa	5:00 AM	Sa		
	5:30 PM	Su	6:45 PM	Su		
<b>Return Deposit Programs</b>						
<b>Qualified</b>						
RCPC Qualified Regular	10:00 PM	M-Th	11:15 PM	M-Th	12:30 AM	M-Fr
	2:30 AM	Sa	5:00 AM	Sa		
	5:30 PM	Su	6:45 PM	Su		
RCPC Qualified Premium	NA		NA		3:00 AM	Tu-Fr
RCPC Fine Sort	10:00 PM	M-Th	11:15 PM	M-Th	3:30 AM	Tu-Fr
	2:30 AM	Sa	5:00 AM	Sa	12:30 AM	M
	5:30 PM	Su	6:45 PM	Su		
OF Qualified Regular	10:00 PM	M-Th	11:15 PM	M-Th	10:30 PM	M-Th
	2:30 AM	Sa	5:00 AM	Sa	12:30 AM	Tu-Fr
	5:30 PM	Su	6:45 PM	Su	8:00 PM	Sa
Mixed Qualified	10:00 PM	M-Th	11:15 PM	M-Th	10:30 PM	M-Th
	2:30 AM	Sa	5:00 AM	Sa	12:01 AM	Tu-Fr
	5:30 PM	Su	6:45 PM	Su	8:00 PM	Sa
<b>Unqualified</b>						
Mixed Unqualified	10:00 PM	M-Th	11:15 PM	M-Th	11:00 PM	M-Th
	2:30 AM	Sa	5:00 AM	Sa	4:30 PM	Sa
	5:30 PM	Su	6:45 PM	Su		
<sup>1</sup> Canadian and foreign items are accepted at all deadlines in Philadelphia. Credit is passed based on when the Canadian items reach Minneapolis and foreign items reach Charlotte.						