

Account Services forms: Authorization to Release Information to Accounting Firms

The Federal Reserve Bank now uses Confirmation.com, a service by Capital Confirmation, Inc. to facilitate the electronic processing of confirmation requests for Account Balance, Capital Stock, Discount Window Loan or Collateral, Fedwire® Securities Service account holdings, and Treasury Tax and Loan (TT&L) information from Audit Entities. However, the Federal Reserve Banks of Dallas, New York, Richmond, and St. Louis do not except requests for Discount Window Loan or Collateral information through Confirmation.com. If you are not familiar with Confirmation.com, go to www.confirmation.com for more information.

Before the Federal Reserve may respond to a confirmation request made by your institution's audit firm through Confirmation.com, your institution must have an Information Release Form on file with the Federal Reserve. The Release form must be signed by an individual on your institution's Official Authorization List and should only be submitted once rather than the current practice of submitting an authorization letter each time an audit confirmation is requested. The signed form should be sent to the Customer Contact Center (CCC) at sys.ccc.appendix5@mpls.frb.org or faxed to (877) 281-3647. The signed original should also be sent to the following address: Customer Contact Center at P.O. Box 219416, Kansas City, MO 64121-9416. Questions about completing this form should be directed to the CCC at (800) 333-2690 (Option 2).

Confirmation requests for Discount Window Loan or Collateral information from the Federal Reserve Banks of Dallas, New York, Richmond, and St. Louis should be sent to the local Reserve Bank.