

CLAIM OF DAMAGE DUE TO UNDERENCODING ADJUSTMENT*

To: Check Adjustment Department
Federal Reserve Bank of _____
_____ Office

We received a charge for an underencoding error for the forward collection check / qualified return check described below:

- 1. Amount Charged \$ _____
- 2. Actual Amount \$ _____
- 3. Encoded Amount \$ _____
- 4. Dated _____
- 5. Drawn By (Drawer) _____
- 6. Payable To (Payee) _____
- 7. Check No. _____
- 8. Date of Underencoding Adjustment _____

We charged our customer for the encoded amount of this check. We are now unable to recover \$_____ of the difference between the encoded amount and the true amount of the check by charging the account of the customer. Please credit our account in this amount, based on our claim of breach of warranty with respect to the encoding error.

BANK NAME AND ADDRESS AND ROUTING NO.
(This would be the paying bank for forward collection or the depository bank for a qualified return item).

By: _____
Authorized Signature of Bank Officer Date

(Print Officer's Name and Title)

* This form must be received by the Reserve Bank within 20 banking days after the date the Reserve Bank sent the documentation to support the encoding error charge. The advice of charge must accompany the form. Failure to provide all information will result in the claim being rejected.

Although late responses will be rejected by the Reserve Bank, you may nonetheless be able to recover from the claimant, but you must deal directly with the claimant.

Knowingly making a false statement to influence the action of a Federal Reserve Bank may subject the signing party to criminal penalties under federal and/or state law.