

# JOINT CUSTODY FEDMAIL REQUEST FORM

Joint Custody Daily Activity Statements and monthly Securities Holdings Reports via e-mail or fax using FedMail, a secure delivery vehicle used by the Federal Reserve to communicate with financial institutions and state and local government pledgees, are delivered to you the morning of the next business day.

FedMail subscribers receive Securities Holdings Reports on a monthly basis, as opposed to quarterly via US mail.

To register for *FedMail*, fill in the information requested below and fax or mail it to the Federal Reserve Bank. We recommend that you assign a minimum of two e-mail contacts in case someone is ill or on vacation. You may also use a shared e-mail account.

**Please note that the authorized signer must be a person who is listed on your current Pledgee Agreement on file with the Federal Reserve as authorized to act for your account.**

If you wish to update the authorized names for your account, or have any questions about this service, please call us at **1-800-327-0147**, and select **option 1**.

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## FEDMAIL REQUEST FORM

Name of State or Local Government Institution: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Joint Custody Account Number: **(4-digit alpha-numeric, listed as Institution ID on statement)**. This form may be used for multiple account numbers going to the same addresses, to a maximum of four:

(1) \_\_\_\_\_ (2) \_\_\_\_\_ (3) \_\_\_\_\_ (4) \_\_\_\_\_

### E-mail Addresses:

1) \_\_\_\_\_ **Name** \_\_\_\_\_  
(name@xxxx.com) (Print name in full)

2) \_\_\_\_\_ **Name** \_\_\_\_\_

3) \_\_\_\_\_ **Name** \_\_\_\_\_

### E-mail report format preference — check one:

**HTML** \_\_\_\_\_ HTML attachments are pre-formatted and must be viewed with a web browser.

**Text** \_\_\_\_\_ Text attachments can be viewed with a text editor, spreadsheet, or word processing software.

**Fax Number** \_\_\_\_\_ (required if you have no e-mail address)

### Name & Signature of authorized signer

\_\_\_\_\_  
(Print name in full) (Signature) **Date** \_\_\_\_\_

**Please return the completed form to the Federal Reserve Bank**

**by phone: 800-327-0147**  
**by fax: 877-973-8972**

**by mail:** Federal Reserve Bank of Boston  
Joint Custody  
P.O. Box 55882  
Boston MA 02106