

Agent Profile Form

I. Instructions

Complete all applicable sections of this form to provide required information to your servicing TRS Site for your institution's profile as an issuing and/or paying agent. Follow the directions provided in each section.

II. General Information

Please provide information in all of the following fields:

ABA Routing Transit No.
(Nine Digits)

Branch Identifier
(Four Digits)

Contact Person

Name of Institution

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Telephone Number

Street Address (Required)

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Fax Number

City, State & Zip Code

Email Address

Number of locations

(include main office and branches)

III. Purchase Order Submission Method

Please designate the method your institution will use to submit purchase orders:

Automated/Electronic

Paper orders sent to your TRS Site*

*Batch transmittal are shipped separately from other supplies.

IV. Savings Bond Pro® for Issuing and Pricing Bonds

Please indicate if you wish to receive a free copy of Savings Bond Pro software for issuing and pricing savings bonds.

Yes

No

If this copy should be sent to an address different from the one provided in *Section II*, please complete the fields below:

Contact Name

Email Address

Address

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Telephone Number

City, State & Zip Code

V. Forms and Supplies

Your servicing TRS Site will ship the supplies necessary to perform your duties as an issuing and/or paying agent. If your initial shipment of supplies should be delivered to an address different from the one provided in *Section II*, please complete the fields below. A street address is required because shipments may be sent through UPS.

Name of Institution

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Contact/Telephone Number

Street Address

City, State & Zip Code