

**FEDERAL RESERVE BANK - JACKSONVILLE BRANCH
CASH SERVICES DEPARTMENT**

IMMEDIATE ATTENTION REQUIRED

December 10, 2009

HOLIDAY SCHEDULE FOR New Years Day 2010

Attention: Operations Officer and Head Teller

The New Years Day Holiday will be observed **Friday, January 1, 2010**. Please follow the schedule listed below when requesting currency and coin and scheduling your shipments for the above week.

NORMAL ORDER DAY	HOLIDAY ORDER DAY	CARRIER PICKUP & CHARGE DATE	*HOLIDAY DELIVERY	*DEPOSIT RECEIVED BY FRB
-------------------------	--------------------------	---	--------------------------	---------------------------------

WEDNESDAY	12/30/09	NO CHANGES TO YOUR NORMAL ORDERING SCHEDULE			
THURSDAY	12/31/09	WEDNESDAY 12/30	THURS 12/31	MON 1/4	TUES 1/5
FRIDAY	1/1/10	THURSDAY 12/31	MON 1/4	TUES 1/5	WED 1/6
MONDAY	1/4/10	NO CHANGES TO YOUR NORMAL ORDERING SCHEDULE			
TUESDAY	1/5/10	NO CHANGES TO YOUR NORMAL ORDERING SCHEDULE			
WEDNESDAY	1/6/10	NO CHANGES TO YOUR NORMAL ORDERING SCHEDULE			

*Due to varying arrangements between financial institutions and their armored carrier, please confirm these deposit and delivery dates with an armored carrier representative.