

**Federal Reserve Bank External Subscriber Form**  
**Credential Request Form for Connectivity to Support Check 21 Services**  
**(Connect:Direct Secure Plus and MQ Series Certificates)**

We, the Institution named below, ("Participant") designate the following authorized individual ("Technical Contact") to create an electronic agent for the Participant that accesses the Federal Reserve Bank's Check 21 Services via Direct Network Connection or 3<sup>rd</sup> party network supported by the Federal Reserve. Please issue a credential, in the form of a certificate, to this Technical Contact, also known as a Subscriber. This certificate will be used solely for the purpose of transferring Check 21 Image Cash Letters and will not be used to access any other Federal Reserve Bank business applications. The Technical Contact will comply with all terms and conditions specified in Operating Circular 5 and where applicable the certification practice statement, as well as all applicable security procedures. OC 5 and the CPS are both located at <http://frbsservices.org/OperatingCirculars/index.html>.

This is an example of how a certificate will be named for Check 21	Connect:Direct Secure+	MQ Series
First Name (Depository Institution/Vendor Name)	Sample Bank	Sample Bank
Middle Initial (Represents Unique Server Identifier)	123AB	123AB
Last Name (as appropriate per request type)	CK21SP	CK21MQ

**A separate form must be completed for each certificate type that is being requested. In addition, a separate form must be completed for each logical server requiring a certificate. Sections 1 and 2 must be completed in order for the request to be processed.**

Section 1 – General Information	
Date of Request	
Federal Reserve District	
Certificate Type (Check One)	<input type="checkbox"/> <b>Connect:Direct Secure+ Certificate</b> <input type="checkbox"/> <b>MQ Series Certificate</b>
Request Type (Check all that apply)	<input type="checkbox"/> <b>CREATE Certificate</b> <input type="checkbox"/> <b>DELETE/REVOKE Certificate</b> <input type="checkbox"/> Certificate no longer needed. (Current credential will be deleted.) <input type="checkbox"/> Subscriber's browser password has been compromised. (Current credential will be deleted and new credential will be issued and delivered.) <input type="checkbox"/> Other, please state: _____ <input type="checkbox"/> <b>RENEW Certificate</b> that will expire within the next 30 days. (Current certificate will be deleted and new certificate information will be issued and delivered.)

Section 2 – Profile Information (All fields are mandatory.)	
Depository Institution/Vendor Name	
Primary ABA Number (9 digits, no hyphens, no spaces)	
Unique Identifier of the Authorized Server (Server Identifier should be limited to five or less characters)	
Street Address	
City / State / Zip	
Fax Number (with area code)	
Technical Contact's Name (First, Middle Initial, Last)	
Technical Contact's E-mail Address	
Technical Contact's Telephone Number (with area code)	
End User Authorization Contact's (EUAC) Name (The EUAC cannot be the same person as the Technical Contact)	
EUAC E-Mail Address	
EUAC Street Address, City, State, Zip	
Federal Reserve Use Only	
Assigned Check 21 Implementation Manager	
Due Diligence Verification Signature	
Date Entered into Entrust	