

# FedLine Advantage® and FedLine Web®

## EUAC Onboarding Kit Check List

|    | All EUACs   | Status |
|----|---|--------|
| 1  | Review Operating Circular 5, Electronic Access                                      |        |
| 2  | Review the Certification Practice Statement   |        |
| 3  | Review EUAC Center tutorials on managing Subscribers                                |        |
| 4  | Review FedLine customer documentation*  |        |
| 5  | Review the <i>Subscriber &amp; Roles Report</i> for accuracy and appropriateness    |        |
|    | EUACs at organizations new to FedLine   | Status |
| 6  | Ensure business line agreements have been submitted                                 |        |
| 7  | Review the Certification Practice Statement   |        |
| 8  | Review EUAC Center tutorials on managing Subscribers                                |        |
| 9  | Review FedLine customer documentation*  |        |
| 10 | Review the <i>Subscriber &amp; Roles Report</i> for accuracy and appropriateness    |        |
| 11 | Coordinate a “go live” date with applicable business areas (FedLine Advantage only) |        |