



**Houston Branch**  
Federal Reserve Bank of Dallas  
1801 Allen Parkway  
Houston, Texas 77019

October 17, 2016

**Houston Branch of the Federal Reserve Bank of Dallas  
is Converting to a New Internal Cash Transactional System**

To: Depository institutions serviced by the Houston Branch of the Federal Reserve Bank of Dallas and their armored carriers

The Federal Reserve has recently implemented an upgrade to its cash processing systems, including the internal cash transactional system and the FedCash<sup>®</sup> Services via the FedLine Web<sup>®</sup> access solution.

**Houston Branch is Converting to the New Internal Cash Transactional System**

The Houston Branch of the Federal Reserve Bank of Dallas will convert to the new internal cash transactional system beginning close of business on Friday, November 4, through Sunday, November 6. The conversion will occur over the weekend and should not interfere with normal business operations. Although we expect that the conversion will not impact our ability to provide Cash Services to our customers, it may cause some initial slowdown of service as Federal Reserve Bank staff adapts to the new system.

**New Look and Feel of Federal Reserve's Cash Order Paperwork Beginning  
November 7**

As part of this upgrade, the Federal Reserve has refreshed the look and feel of the paying manifest, the packing slip, and the shipping tag. The Houston Branch will begin using the new documentation on Monday, November 7. A [document](#) highlighting the changes is available and can be displayed in your operations area. Please note that armored carrier personnel may require time to become familiar with the new documentation.

We appreciate your patience during this upgrade. Please let us know if you encounter any issues with the FedCash Services via the FedLine Web access solution. If you have questions, please contact Houston Branch Cash Services at (713) 483-3634.

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