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Federal Reserve Bank External Server Certificate Request Form for Check 21 Services (Connect:Direct Secure+ and MQ Series Certificate)

Internal FR
(Upon receipt by the Federal Reserve Banks)

We the Institution named below, ("Participant") designate the following authorized individual ("Technical Contact") to receive a Federal Reserve Bank server-based certificate that allows Participant to use the Federal Reserve Banks' Check 21 Large File Delivery (LFD) service via direct network connection or 3rd party network supported by the Federal Reserve. Please issue a server-based certificate to this Technical Contact, also known as a Subscriber. This certificate will be used solely for the purpose of transferring Check 21 Image Cash Letters and will not be used to access any other Federal Reserve Bank business applications. The Technical Contact will comply with all terms and conditions specified in Operating Circular 5 (OC 5) and, as a Subscriber and where applicable, the Certification Practice Statement (CPS), as well as all applicable security procedures. OC 5 and the CPS are both located at https://www.frbervices.org/regulations/operating_circulars.html.

A separate form must be completed for each logical server requiring a certificate. (One server certificate per Inbound/Outbound Node pair.) Please complete Sections 1 and 2.

Section 1 – Profile Information (All fields are required to be completed)

Date of Request	
Primary ABA/RTN Number <i>9 digits, no hyphens or spaces</i>	
Depository Institution/Vendor Name*	
Unique Server Identifier of the Authorized Server* <i>Server Identifier should be limited to five or less characters</i>	
Node Name associated with Unique Server Identifier <i>Example name: CDPD1</i>	
Certificate Type* <i>Check one</i>	<input type="checkbox"/> CK21SP – Connect:Direct Secure+ Certificate <input type="checkbox"/> CK21MQ – MQ Series Certificate
Environment <i>Check one</i>	<input type="checkbox"/> Production <input type="checkbox"/> Pre-production
Request Type <i>Check CREATE, DELETE, REVOKE/REISSUE, or RENEW</i>	<input type="checkbox"/> CREATE Certificate <input type="checkbox"/> DELETE Certificate (Certificate no longer needed. Current credential will be deleted.) <input type="checkbox"/> REVOKE/REISSUE Certificate (Indicate reason below. Current credential will be deleted and new credential will be issued and delivered.) <ul style="list-style-type: none"> <input type="checkbox"/> Certificate has been compromised <input type="checkbox"/> Issued codes have expired <input type="checkbox"/> Downloaded certificate incorrectly and it cannot be recovered. <input type="checkbox"/> Other (please specify) _____ <input type="checkbox"/> RENEW Certificate that will expire soon (New certificate information will be issued and delivered and the current certificate will be deleted.)
Address	<i>Street Address</i>
	<i>City</i>
	<i>State</i> <i>Zip</i>

*Your input in these three fields will become the certificate name. Examples:

Sample Bank 123AB CK21SP

First National Bank ABC12 CK21MQ

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Section 2 – Contact Information (All fields are required)

Technical Contact's Name	<i>First</i>	<i>Middle Initial</i>	<i>Last</i>
Technical Contact's E-mail Address			
Technical Contact's Telephone Number <i>(with area code)</i>			
End User Authorization Contact's (EUAC) Name <i>The EUAC cannot be the same person as the Technical Contact and MUST be the EUAC specified for Check 21 Large File Delivery</i>			
EUAC's E-mail Address			

Please email this completed form to the Customer Contact Center and RETAIN A COPY FOR YOUR RECORDS (may be reviewed by examiners/auditors).

Email to ccc.ci.support@kc.frb.org.

If you have questions when completing this form, please call (888) 881-6700.

Federal Reserve Banks Use Only

Assigned Check 21 Implementation Manager	
Due Diligence Verification Signature	
Date Entered into Entrust	