



FRBservices.org

Federal Reserve Bank External Technical Contact Credential Request Form for FedImage® Gateway Retrieval

Internal FR
(Upon receipt by the Federal Reserve Banks)

We, the Institution named below, ("Participant") designate the following authorized individual ("Technical Contact") to create an electronic agent for the Participant that accesses the Federal Reserve Banks' FedImage® Gateway Retrieval Service to retrieve image files in response to requests originated by the Participant. Please issue a credential, in the form of a certificate, to this Technical Contact, also known as a "Subscriber," and grant him/her access to FedImage Gateway Retrieval for this purpose. This certificate will be used solely for the purpose of accessing FedImage Gateway Retrieval and will not be used to access any other Federal Reserve Financial Services or Federal Reserve Bank business applications. The Technical Contact will comply with all terms and conditions specified in Operating Circular 5 ("OC 5") and the applicable Certification Practice Statement ("CPS"), as well as all applicable security procedures. OC 5 and the CPS are both located at https://www.frbservices.org/regulations/operating_circulars.html.

Section 1 – General Information

*** Required Fields**

Date of Request	
Federal Reserve Bank District *	
Request Type * <i>Check all that apply</i>	<input type="checkbox"/> CREATE Credential for access to FedImage Gateway Retrieval (Complete Section 2) <input type="checkbox"/> MODIFY Profile (Only applies to Technical Contact's Email address, Street Address, Telephone Number, Fax Number and/or Additional Authorized/Managed ABAs) <input type="checkbox"/> DELETE/REVOKE Credential (Indicate reason below) <input type="checkbox"/> Technical Contact's employment has been terminated (current credential will be deleted) <input type="checkbox"/> Technical Contact no longer has the responsibility for the Participant's electronic agent <input type="checkbox"/> The security procedures instituted by the Participant are compromised and the Participant would like the certificate revoked <input type="checkbox"/> The Participant has merged with another financial institution <input type="checkbox"/> Other (please specify) <hr/> <input type="checkbox"/> RENEW Credential that will expire within the next 30 days (Current credential will be deleted and new credential will be issued and delivered)

Section 2 – Profile Information

Authorized Institution ("Participant") Name *			
Primary ABA/RTN Number * <i>9 digits, no hyphens or spaces</i>			
Billing ABA Number <i>If same as above, leave blank</i>			
Additional Authorized/Managed ABA(s) <i>Identify one of the following:</i> <input type="checkbox"/> Add <input type="checkbox"/> Delete <i>Single certificate for multiple ABAs.</i>	ABA	ABA	
	ABA	ABA	
Authorized Institution's Address *	<i>Street Address</i>		
	<i>City</i>		
	<i>State</i>	<i>Zip</i>	

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Section 2 (continued) – Profile Information

Technical Contact's Name *	<i>First</i>	<i>Middle Initial</i>	<i>Last</i>
Technical Contact's Email Address *			
Technical Contact's Telephone Number <i>(with area code) *</i>			
End User Authorization Contact's (EUAC) Name * <i>The EUAC cannot be the same person as the Technical Contact</i>			
EUAC's Email Address *			
EUAC's Address <i>Complete only if different than Authorized Institution's address</i>	<i>Street Address</i>		
	<i>City</i>		
	<i>State</i>	<i>Zip code</i>	
Vendor[†] Name *			
Vendor Contact Name *	<i>First</i>	<i>Middle Initial</i>	<i>Last</i>
Vendor Contact's Email Address *			

[†]Application provider that will be responsible for interfacing the application to the FedImage Archive using the FedImage Gateway

Section 3 – FedImage Archive Storage Length (Select one of the options below)

Authorized EUAC is not approving FedImage storage service contained in Section 3. It is for Informational purposes only. Institutions requesting a change to their FedImage storage service should contact RPO Help Desk.

<input type="checkbox"/> 6 months on disk <input type="checkbox"/> 6 months on disk, up to 7 years on tape <input type="checkbox"/> 12 months on disk, up to 7 years on tape <input type="checkbox"/> 60 business days on disk, up to 7 years on tape <input type="checkbox"/> 2 years on disk, up to 7 years on tape

Please submit this completed form to the Customer Contact Center and RETAIN A COPY FOR YOUR RECORDS (may be reviewed by examiners/auditors).

Send the completed form via fax to **(800) 660-7856** or via email to **ccc coordinators@kc.frb.org**.
If you have questions when completing this form, please call **(888) 333-7010**.

Federal Reserve Banks Use Only	
Capture Site	
Account Manager Name	

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