



Federal Reserve Bank FedLine Direct® File Non-Payment Services Application Test Request

Internal FR
(Upon receipt by the Federal Reserve Banks)

FRBservices.org

The FedLine Direct® File Non-Payment Services Application Test Request must be submitted to the Federal Reserve Bank when a customer wishes to receive test files for Account Services, Billing, DORPS, or other non-payment services.

Request lead time requirements:

- A Depository Institution Testing (DIT) environment test request must be submitted to the Customer Contact Center at least 10 business days prior to the requested test date.
- A production environment test request must be submitted at least 15 business days prior to a Saturday test date.

Section 1 – Contact Information

*** Required Fields**

9-Digit Depository or Authorized Institution Routing Number *			
Financial Institution Name *			
EUAC Name *	<i>First</i>	<i>Middle Initial</i>	<i>Last</i>
Telephone *	<i>Phone</i>		<i>Extension</i>
Email Address *			
Street Address *			
City *			
State *			
Zip Code *			

Requested By (if different than EUAC above)	<i>First</i>	<i>Middle Initial</i>	<i>Last</i>
Telephone	<i>Phone</i>		<i>Extension</i>
Email Address			
Street Address			
City			
State			
Zip Code			

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Section 2 – Services

Please indicate the service(s) that you wish to test.* <i>Check all that apply</i>		
Service	Content Type/Application ID	Test File Date*
<input type="checkbox"/> Account Services		
<input type="checkbox"/> Billing		
<input type="checkbox"/> DORPS		
<input type="checkbox"/> Fedwire® Statements		
<input type="checkbox"/> All Other Files		

*Test files will consist of the previous day's data unless otherwise specified.

Section 3 – Environment

Please indicate the environment you will test in.	
Environment* <i>Check one only</i>	<input type="checkbox"/> Test (DIT) <input type="checkbox"/> Production

Section 4 – Primary Site Information

Test (DIT) environment application testing at your primary site may be performed Monday through Saturday during normal business hours (9 am - 5 pm ET). If you wish to conduct testing Monday through Friday, indicate your requested date below. Please note that the date must accommodate the lead time requirement on page 1. If you wish to conduct testing on Saturday, please contact the Customer Contact Center at (888) 881-6700, option 2, for a list of Saturdays that are available for testing.	
Date <i>Monday - Friday requests only</i>	
Production environment testing can only be performed on Saturdays. If you indicated above that you are requesting a production environment test, a FedLine® Project Manager will contact you to discuss available Saturday test dates and times upon receipt of this request.	
Provide the router name and Connect:Direct® Node information at the primary site.	
Router Name*	
City*	
State*	
Connect Direct Node*	
Last Octet of FRB Assigned IP Address*	<i>(e.g. X.X.X.123)</i>

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Section 5 – Alternate Site Information

Test (DIT) environment application testing at your **alternate** site may be performed Monday through Saturday during normal business hours (9 am - 5 pm ET). If you wish to conduct testing Monday through Friday, provide your requested date below. Please note that the date must accommodate the lead time requirement on page 1. If you wish to conduct testing on a Saturday, please contact the Customer Contact Center at (888) 881-6700, option 2, for a list of Saturdays that are available for testing.

NOTE: Remaining at the alternate site for production processing requires completion of the FedLine Direct File Alternate Site Processing Request form.

Date

Monday - Friday requests only

Production environment testing can only be performed on Saturdays. If you indicated above that you are requesting a production environment test, a FedLine Project Manager will contact you to discuss available Saturday test dates and times upon receipt of this request.

Provide the router name and Connect:Direct Node information at the alternate site.

Router Name*

City*

State*

Connect Direct Node*

Last Octet of FRB Assigned IP Address* (e.g. X.X.X.123)

Please email this completed form to the Customer Contact Center's FedLine Project Management Team.

Email to ccc.ci.support@kc.frb.org.

If you have questions when completing this form, please call **(888) 881-6700, option 2.**

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