

SUMMARY OF REVISIONS TO THE ACCOUNT MANAGEMENT GUIDE

Changes to the Account Management Guide have been made as follows:

Effective September 23, 2016

Appendix B - EASy Standard Transaction Codes:

- Added Transaction codes: 57290, 57300, 57310, 57320 and 57330
- Updated the definition for transaction codes: 57050, 57240, 57250, 57260, 57270 and 57280
- Eliminated Transaction code 57070

Effective October 2016

Section II - Information Tools:

- Updated references to the Account Balance Monitoring System to reference to Account Balance System.
- Incorporated references to billing activity and reports as a result of the integration of Service Charge Information (SCI) into the Account Management Information (AMI) application.
- Eliminated reference to the e-learning tool for AMI as it is being eliminated; users should reference the AMI User Guide for information about application functionality.

Section IV- Billing:

- Incorporated various changes throughout as a result of the integration of SCI into AMI, including:
 - Eliminated references to SCI
 - Eliminated references to detailed billing statements as they are being discontinued
 - Revised the description and samples of the Statement of Service Charges as well as the key fields describing the statement
 - Included samples of billing activity and reports screens in AMI

Section V- Account Management During a Merger:

- Incorporated changes to better clarify the billing cycle and the process for handling service charges during a merger

Appendix B: EASy Standard Transaction Codes:

- Added transaction code 85010 for Federal Reserve Service Charges