

# Guide to a Successful FedGlobal<sup>SM</sup> ACH Payments Launch

## Step 1: Information Gathering

- Contact your [FedACH<sup>®</sup> Sales Specialist](#) for assistance with implementing a successful FedGlobal ACH Payments origination program.
- Review reference materials.
  - FedGlobal ACH Payments Service Origination Manual and FAQs available at [www.FRBservices.org/Retail/intfedach.html](http://www.FRBservices.org/Retail/intfedach.html).
- Ensure backroom operational readiness.
  - Software to accommodate the IAT Standard Entry Class Code for both origination and receipt.
  - Understanding of required field responses which is outlined in the FedGlobal ACH Payments Service Origination Manual.
  - Understanding of how the foreign receiving DFI bank identification number and beneficiary account number are formatted.
- Begin plans for marketing service to customers and assist with enrollment process. The Federal Reserve Banks offer marketing tools and templates to help you promote cross-border ACH payments to your customers. [Click here](#) to view the promotional materials available.
- Review compliance policies and requirements for originating cross-border ACH payments.

## Step 2: Service Set Up

- Complete the Service Request Form located in the Part 6A of the FedACH Participation Agreement.
- Forward the completed Service Request Form to your FedACH Sales Specialist.
- A FedACH testing coordinator will contact you to schedule testing and provide you with test scripts to meet your enrollment needs.

## Step 3: Testing

- Confirm test dates and consult with the coordinator regarding unanswered questions on formatting and testing parameters.
- Complete testing with FedACH.
- Consult with FedACH testing coordinator regarding test results.

## Step 4: Production Ready

- Confirm production service ready date with FedACH testing coordinator.
- Confirm internal administrative/operational procedures are in place.
- Confirm compliance policies are updated
- Launch marketing campaign.
- **Congratulations!** You are ready to begin originating international payments.