

Check Adjustments Services

The Federal Reserve Banks are committed to providing efficient, high-quality check services nationwide. As part of the forward collection or return process, checks are handled by several parties. As a result, they have the potential to be read, encoded, lost, duplicated, misrouted, mismatched or even destroyed, during the collection or return process.

The Federal Reserve Banks realize that reliable and timely check adjustments case resolution is critical to the operations of your financial institution. To assist you in this effort, the Federal Reserve Banks provide electronic Check Adjustments Services that enable you to quickly and effectively resolve debit or credit settlement discrepancies on checks that were handled by the Federal Reserve Banks. We encourage you to take advantage of the FedLine Web® Solution and put electronic check adjustments to work for you.

Check Adjustments Services

Check adjustments typically involve requests for entry (debit or credit). Any financial institution that sent an item to or received an item from a Reserve Bank can request an adjustment regarding the item. In addition, financial institutions may request information about the source or disposition of an item sent to or received from a Reserve Bank, or for clarification on a Federal Reserve Bank accounting entry related to an item sent to or received from a Reserve Bank. Check adjustments requests can be submitted to the Federal Reserve via paper or electronically by using the FedLine Web Solution.

Key Benefits of the FedLine Web Solution

Check adjustments via the FedLine Web Solution typically provide you information more efficiently and timely than possible in a paper environment. Using any PC with an internet connection, appropriate browser and credentials, your authorized staff can do the following:

- Open, cancel, respond to or inquire about a check adjustments case
- View and print incoming and outgoing check adjustments messages
- Reduce data entry and duplication of effort by importing and exporting check adjustments messages to and from your own case management system
- Access your check adjustments advices faster and allow copies of advices to be made available for electronic access for other parties, as desired
- Upload supporting documentation to the Federal Reserve archive and access them by viewing their associated FedLine Web check adjustments message
- Access a 13-month archive of check adjustments messages and supporting documentation, providing a fast and easy self-service option for re-printing documentation

Key Features of the FedLine Web Solution

Upload Check Adjustments Messages

Create check adjustments messages using your own system and upload the messages and supporting documentation into the check adjustments application for electronic transmission to the Federal Reserve Banks.

Print and Download Multiple Messages

Print multiple incoming check adjustments messages. In addition, files of check adjustments messages can be downloaded for either printing or importing into your own check adjustments case management system. You save time and streamline your workflow when receiving and researching check adjustments.

Exchange Documents Electronically

Electronic exchange of documentation allows for faster research and resolution of check adjustments requests by eliminating manual tracking and matching of check adjustments messages and documentation. Documentation is accessible (by viewing its associated check adjustments message) for one full year from the date on which the electronic message was created or received.

Attachment Archive is our system for the electronic exchange of documentation supporting adjustments requests. Depository institutions participating in FedLine Web Check Adjustments Service, and the Federal Reserve Banks, are able to access messages and images of the associated documents on a central archive.

Check Adjustments Automated Status Report

The Check Adjustment Automated Status Report is available to FedLine® Solutions customers with access to the Check Adjustments application located under the Reports tab. The report is generated at the end of each processing day and provides information on the status of adjustment requests submitted to the Federal Reserve Banks.

What response can you expect from the Federal Reserve when you use the FedLine Web Solution?

Your adjustments request is received by the Federal Reserve Banks within minutes after you create and successfully send it. The Federal Reserve's centralized, electronic case management system for check adjustments, allows Federal Reserve check adjustments staff to review, research and resolve a check adjustments case originating in any district. Once your check adjustments request is received, the Federal Reserve Banks will do the following:

- Electronically acknowledge requests that you have submitted and provide a reference number
- Typically make a same-day provisional entry for all qualified requests received timely
- Electronically respond to requests you have submitted with the information you have requested

Check Adjustments Resources

The methods used to process check adjustments have evolved in the electronic payments environment, as have the types of check adjustments being handled by financial institutions. One way to stay current with the various types of check adjustments is by using the following available resources:

- [Check Adjustments Quick Reference Guide](#) – The Forward Collection and Return Letter Error Types section includes a description and proper usage of each investigation type (ITYP), documentation requirements and the required fields for each ITYP
- [Check Adjustments Forms](#)
- [Check Adjustments Frequently Asked Questions \(FAQs\)](#)
- [Check Adjustments Automated Status Report](#)
- [Check Adjustments Webinars](#)

These resources can be found on the [Check Services Resources page](#).

Additional Resources

The Federal Reserve Banks offer the following educational materials and online learning opportunities to help support the use of our Check Services:

Check Services FedLine Training

This training tool provides step-by-step instructions to assist you in navigating through Check Services via the FedLine Web or FedLine Advantage® solutions. It includes the following sections:

- Check Adjustments
- Image on Demand
- Large Dollar Return Item Notification (LDRIN)
- Secure Client for Check 21
- Send/Receive Files

Account Services also provides information on Account Management Information (AMI) for Check Operations.

You can access FedLine Training via FedLine solutions (credentials required). Go to FedLine Home > Training > Check > Check Adjustments.

Customer Service

The Federal Reserve is committed to providing you with exceptional customer service. Customer Support is staffed by specially trained customer support representatives. The consolidated function provides many benefits, including the following:

- Extended hours of service
- Nationally trained staff providing a consistent level of service
- Improved business continuity with staff and system redundancy in multiple Federal Reserve Bank offices
- After-hours voicemail service
- A service philosophy which places importance on “first call” inquiry resolution

For all inquiries related to check adjustments, please call our toll-free number: (877) 372-2457.

Federal Reserve Financial Services

The Federal Reserve offers a full range of financial services to assist depository institutions in achieving a sustainable competitive advantage.

We provide innovative and progressive services that enable you to capitalize on growth and revenue opportunities. Our services are designed to provide the accessibility and flexibility you need to compete in a dynamic and evolving industry.

Contact Us

For more information about any of the Federal Reserve’s products and services, contact your account executive or visit [FRBservices.org/contacts/index.jsp](https://frb.services.org/contacts/index.jsp)