

REPORTING CENTRAL EXTERNAL USER GUIDE

FEDERAL RESERVE SYSTEM

Statistics Function
September 2026

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Overview

Reporting Central is a web-based reporting application developed by the Federal Reserve to provide a secure, technically advanced and efficient system that serves as a single point of entry for Federal Reserve, Federal Financial Institution Examination Council (FFIEC) and the U.S. Department of the Treasury electronic reports submission and file uploads.

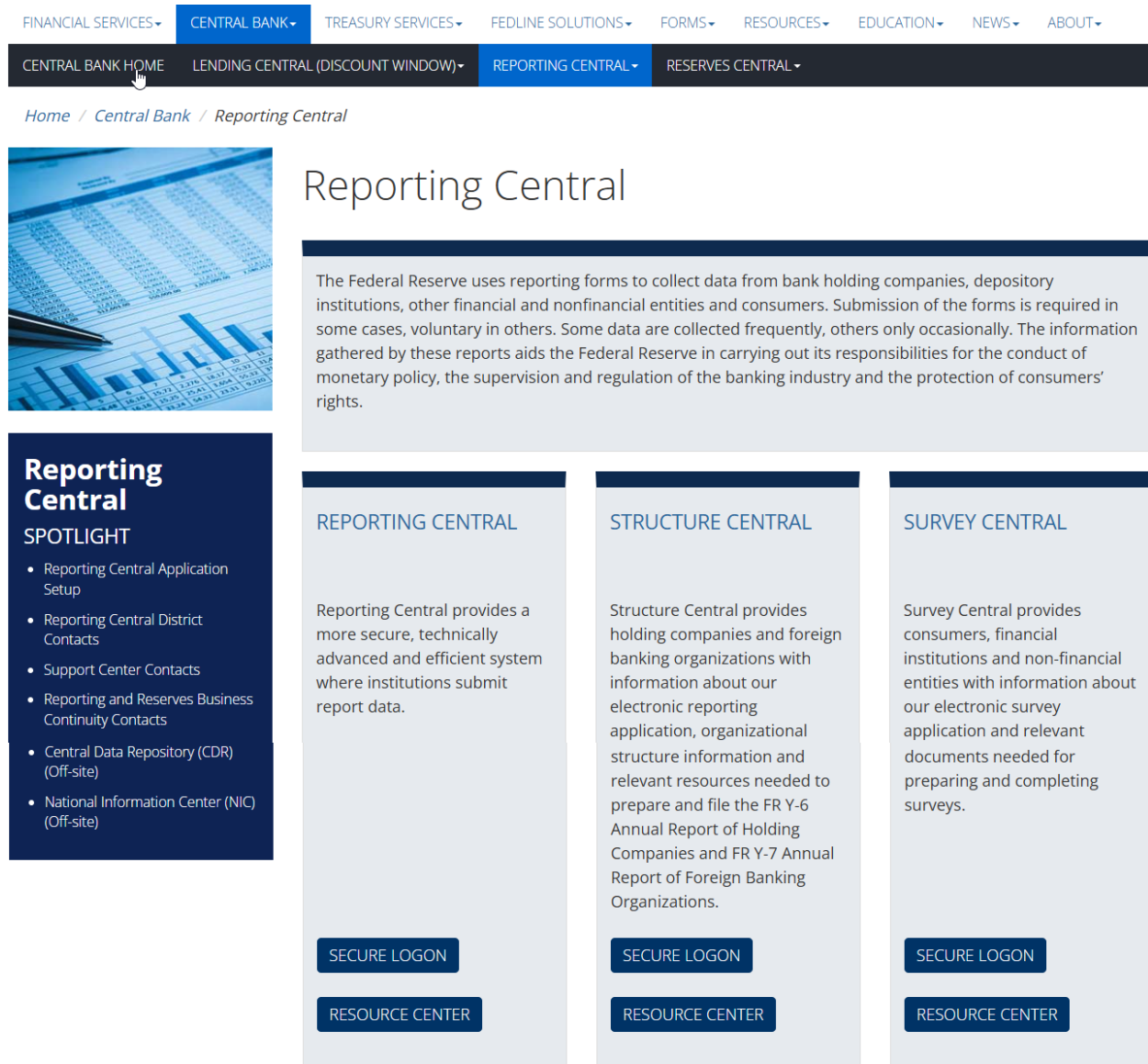
To use Reporting Central, the external user or Reporting Entity will have to apply for a digital certificate and will be issued a physical token for access. There are several steps that need to be completed by each reporting entity prior to being issued a token. More information about this process (and the overall setup process) can be found by using the following link:

<https://www.frb services.org/central-bank/reporting-central/service-setup/index.html>

Accessing and Logging into Reporting Central

The Reporting Central application can be accessed on the Federal Reserve Bank Services website using the following link:

<https://www.frb services.org/central-bank/reporting-central/index.html>



The screenshot displays the Federal Reserve Bank Services website. The top navigation bar includes links for FINANCIAL SERVICES, CENTRAL BANK, TREASURY SERVICES, FEDLINE SOLUTIONS, FORMS, RESOURCES, EDUCATION, NEWS, and ABOUT. Below this, a secondary navigation bar highlights CENTRAL BANK HOME, LENDING CENTRAL (DISCOUNT WINDOW), REPORTING CENTRAL, and RESERVES CENTRAL. The main content area features a large image of a financial report and a section titled "Reporting Central" with a descriptive paragraph. To the left, a "Reporting Central SPOTLIGHT" box lists various resources. Below the main content, three columns provide detailed information about REPORTING CENTRAL, STRUCTURE CENTRAL, and SURVEY CENTRAL, each with a "SECURE LOGON" button and a "RESOURCE CENTER" link.

Reporting Central

The Federal Reserve uses reporting forms to collect data from bank holding companies, depository institutions, other financial and nonfinancial entities and consumers. Submission of the forms is required in some cases, voluntary in others. Some data are collected frequently, others only occasionally. The information gathered by these reports aids the Federal Reserve in carrying out its responsibilities for the conduct of monetary policy, the supervision and regulation of the banking industry and the protection of consumers' rights.

Reporting Central SPOTLIGHT

- Reporting Central Application Setup
- Reporting Central District Contacts
- Support Center Contacts
- Reporting and Reserves Business Continuity Contacts
- Central Data Repository (CDR) (Off-site)
- National Information Center (NIC) (Off-site)

REPORTING CENTRAL

Reporting Central provides a more secure, technically advanced and efficient system where institutions submit report data.

STRUCTURE CENTRAL

Structure Central provides holding companies and foreign banking organizations with information about our electronic reporting application, organizational structure information and relevant resources needed to prepare and file the FR Y-6 Annual Report of Holding Companies and FR Y-7 Annual Report of Foreign Banking Organizations.

SURVEY CENTRAL

Survey Central provides consumers, financial institutions and non-financial entities with information about our electronic survey application and relevant documents needed for preparing and completing surveys.

SECURE LOGON

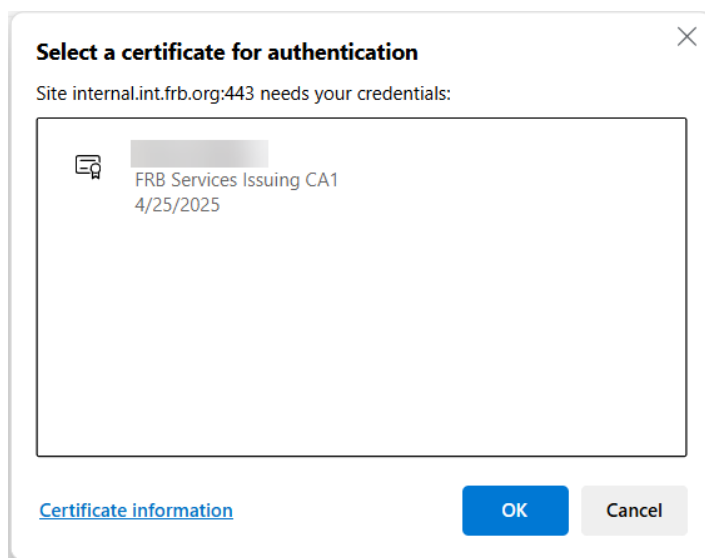
RESOURCE CENTER

- The user clicks on “Secure Logon” button in the Reporting Central box to start the logon process.

- A warning message will appear asking whether the user is authorized to use the Reporting Central application. If the user is authorized, click on the “Reporting Central Secure Logon” button.

Warning! This application is a U.S. government information system that may be used only for its intended purposes. If you are not authorized to use this application, please exit this site immediately. Unauthorized access or improper use is prohibited and may result in civil and/or criminal penalties. At any time, and for any lawful government purpose, this application, including any communication or data stored or transiting on the application, is subject to monitoring, interception, search, use and disclosure. Use of this application constitutes consent to such activities.

- The physical token¹ which the user has been provided with should be inserted in the computer.
- A window will appear asking the user to choose the appropriate digital certificate.



- After the certificate has been selected, a message will display requiring the user to enter their token password.

¹ The physical token is valid for three years of usage. After that time period has elapsed, the token must be renewed.

 Token Logon

×

SafeNet Authentication Client

THALES

Enter the Token Password

Token Name:

Token Password:



Current Language: EN

OK

Cancel

Reporting Central Reporter Dashboard

The Reporter Dashboard home page appears after the external user logs into Reporting Central and will display the most recent as-of date for all reports the user has access to for the selected RSSD, as well as any as-of dates with a missing report.

Multiple functionalities are displayed on this page that allow the user to:

- Verify the reporting statuses of its reports.
- Select to go to the Search page.
- Select to go to the Data Entry page.
- Select the “Open Schedule” icon to go to the Data Entry page for a specific report.

The screenshot shows the Reporting Central Reporter Dashboard. The top navigation bar includes 'Reporting Central', 'Reporter Dashboard', 'Search', and 'Data Entry'. The main section is titled 'Recent Activity' and displays filters for RSSD ID (123456789), Reporter Name (FRB TEST BANK), City (PUBLIC VILLAGE), and State (IL). Below the filters, a table titled 'Recent Activity for RSSD ID 123456789' shows two reports: FRY9C (Does not exist) and FRY9LP (Accepted; New draft saved 07/28/2025 by 01:43 pm EDT). The 'Action' column for FRY9C has an 'Open Schedule' icon highlighted with a red box. The bottom of the page shows pagination controls: 'Items per page: 100' and '1 - 2 of 2'.

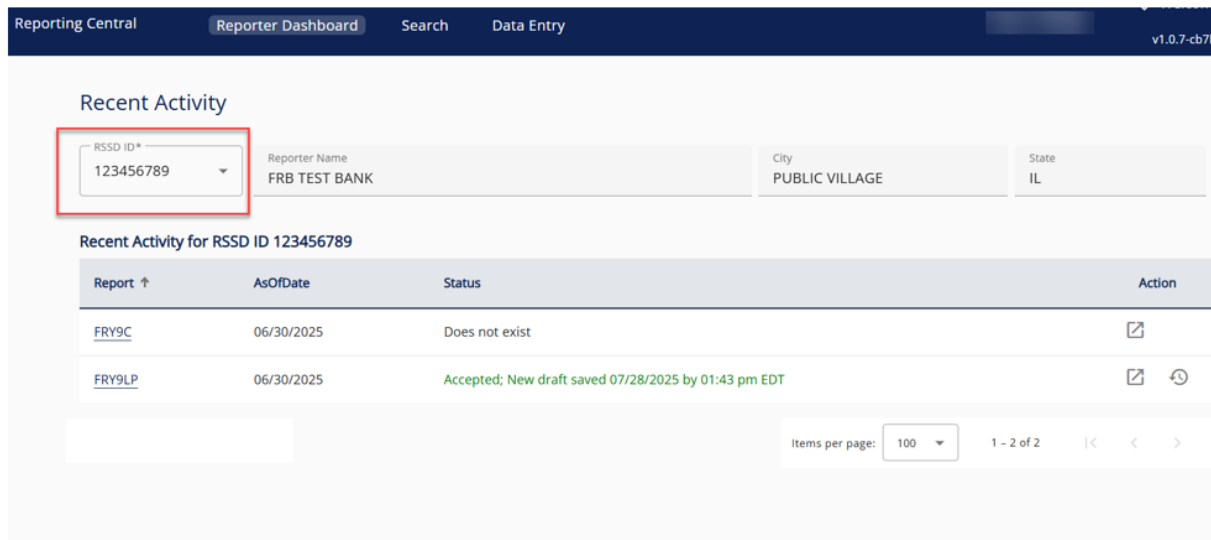
Report	AsOfDate	Status	Action
FRY9C	06/30/2025	Does not exist	
FRY9LP	06/30/2025	Accepted; New draft saved 07/28/2025 by 01:43 pm EDT	

This screenshot is similar to the one above, showing the Reporting Central Reporter Dashboard. The top navigation bar includes 'Reporting Central', 'Reporter Dashboard', 'Search', and 'Data Entry'. The main section is titled 'Recent Activity' and displays filters for RSSD ID (123456789), Reporter Name (FRB TEST BANK), City (PUBLIC VILLAGE), and State (IL). Below the filters, a table titled 'Recent Activity for RSSD ID 123456789' shows two reports: FRY9C (Does not exist) and FRY9LP (Accepted). The 'Action' column for FRY9C has an 'Open Schedule' icon. A mouse cursor is pointing at this icon. The bottom of the page shows pagination controls: 'Items per page: 100' and '1 - 2 of 2'.

Report	AsOfDate	Status	Action
FRY9C	06/30/2025	Does not exist	
FRY9LP	06/30/2025	Accepted	

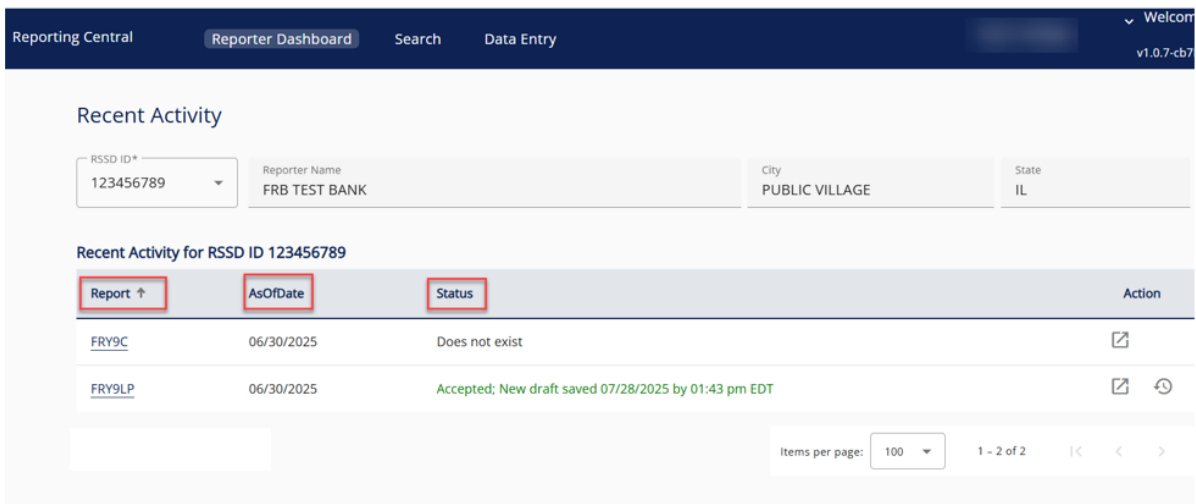
Reporting Status

In the “Recent Activity” section, each of the entity’s reports the user has access to that are submitted via Reporting Central will be displayed. The user can use the RSSD ID dropdown to switch between the entities they have access to.



The screenshot shows the "Reporting Central" interface with the "Reporter Dashboard" tab selected. The "Recent Activity" section features a dropdown menu for "RSSD ID*" with the value "123456789" selected, highlighted by a red box. Below this, the "Reporter Name" is "FRB TEST BANK", "City" is "PUBLIC VILLAGE", and "State" is "IL". A table titled "Recent Activity for RSSD ID 123456789" displays two reports: "FRY9C" with status "Does not exist" and "FRY9LP" with status "Accepted; New draft saved 07/28/2025 by 01:43 pm EDT". The table has columns for "Report", "AsOfDate", "Status", and "Action". At the bottom right, there are pagination controls showing "Items per page: 100" and "1 - 2 of 2".

The “Report,” “AsOfDate” and “Status” columns can all be sorted in ascending and descending order. The “AsOfDate” and “Status” columns can be used to find reports that are past due or due in a certain number of days.



This screenshot is similar to the previous one, showing the "Reporting Central" interface. In this view, the "Report", "AsOfDate", and "Status" columns of the table are highlighted with red boxes. The table content remains the same: "FRY9C" (Does not exist) and "FRY9LP" (Accepted; New draft saved 07/28/2025 by 01:43 pm EDT). The pagination controls at the bottom right show "Items per page: 100" and "1 - 2 of 2".

The report status can be the following:

- Does Not Exist
- Accepted
- Draft saved MM/DD/YYYY

- File Upload is Proceeding
- File Upload Completed – Action Needed
- File Upload Failed – Action Needed

The status will be accompanied by notes that a report was late (when applicable for a series), when it was due or in how many days it will be due.

Accepted reports will appear in green, late reports (including uploads that completed with an error) will appear in red and reports with upcoming due dates will appear in black.

The “Open Schedule” icon will be displayed to the right of every report listed in the table. The “Versions” icon will be displayed to the right of the “Open Schedule” icon for each report that has been saved as a draft or submitted.

Action

Reporting CentralReporter DashboardSearchData EntryWelcome(Ext)

Recent Activity

RSSD ID*123456

ReportFRY9LP

As of Date	Report Version	Status	User ID	Name	Act
06/30/2025	Submitted	Accepted 07/31/2025, 4:49 pm EDT; New draft saved 07/28/2025, 1:43 pm EDT			
06/30/2025	Draft	Draft saved 07/28/2025, 1:43 pm EDT - Due in 8 days (08/14/2025)	BANKS,C=US	FEDERAL RESERVE	

By selecting a name in the Report column on the Recent Activity page the user can open the “Reporting Activity” page with the submission history of the selected report. In addition to the columns and options on the Recent Activity page, the user can also see the “Report Version,” “User ID” and “Name” columns. The Report Version will be either “Submitted,” “Missing” or “Draft”.

Recent A

Report

FRY9C

FRY9LP

Report ID*

123456

Version History

×

FRY9LP - 06/30/2025

Report Version	Status	File	User ID	Name	Action
Submitted	Accepted 07/31/2025, 4:49 pm EDT; New draft saved 07/28/2025, 1:43 pm EDT	-			
Draft	Draft saved 07/28/2025, 1:43 pm EDT	-	PHIL,O=FEDERAL RESERVE BANKS,C=US	FEDERAL RESERVE BANKS,C=US	

Data Entry, Uploading and Viewing

The user can reach an editable report form by selecting a single “Series” from the drop-down list and a “As of Date” from the calendar. Only valid As of Dates will be available for selection from the calendar (bolded).

The screenshot shows the 'Data Entry Search' interface. At the top is a dark blue navigation bar with links: 'Reporting Central', 'Reporter Dashboard', 'Search', and 'Data Entry' (which is highlighted). Below the navigation bar, the page title 'Data Entry Search' is displayed. The main form area has a light gray header with the word 'Search'. Below this, a red note states '*Indicates Required Fields'. The form contains three input fields: 'Series*' with the value 'FRY9LP', 'RSSD ID*' with the value '123456789', and 'As of Date*' which is open to a calendar. The calendar is for 'JUN 2025' and shows dates from 1 to 30. The date '30' is highlighted with a red box. To the right of the calendar, a list of dates is shown, with '12/31/2025', '09/30/2025', '06/30/2025', and '03/31/2025' highlighted with a red box. Below the 'As of Date*' field is an 'Enter' button. At the bottom left of the form, there is a link: 'Don't See Your Report?'.

The “Data Entry” page allows users the ability to manually enter, upload or view a report. Data that has been populated using the file upload function can then be manually adjusted if permitted. Shown here is the data entry screen for Schedule PI of the 6/30/2025 FR Y-9LP. The user can manually enter data or use the file upload feature at the bottom of the page.

Data Entry

FRY9LP	Reporter 123456789	Reporter Name FRB TEST BANK	As of Date 09/30/2025	Submission Date None Found	Submitter None Found
NEW					

Schedules

- Cover Page
- Schedule PI - Parent Company Only Income Statement
- Schedule PI-A - Cash Flow Statement
- Schedule PC - Parent Company Only Balance Sheet
- Schedule PC-A - Investments in Subsidiaries and Associated Companies

Schedule PI - Parent Company Only Income Statement

Report the Income Statement on a calendar year-to-date basis.

1. Operating Income

a. Income from bank subsidiaries and associated banks, excluding equity in undistributed income:

Dollar Amounts in Thousands	Amount	
BHCP0508		PI1a1
BHCP0512		PI1a2
BHCP0515		PI1a3
BHCP0518		PI1a4
BHCP0520		PI1a5
(5) Total (sum of items 1.a(1) through 1.a(4))		

b. Income from nonbank subsidiaries and associated nonbank companies, excluding equity in undistributed income:

Depending on the series, the number of sections contained within a report varies. However, every report contains a “Cover Page” which provides the name of the reporting entity, the entity’s RSSD ID, the report as of date and fields for contact information, which for some series are required to be complete.

Reporting Central	Reporter Dashboard	Search	Data Entry	Welcome Jeff
				v1.0.7

Data Entry

FRY9LP	Reporter 123456789	Reporter Name FRB TEST BANK	As of Date 09/30/2025	Submission Date None Found	Submitter None Found
NEW					

Schedules

- Cover Page
- Schedule PI - Parent Company Only Income Statement
- Schedule PI-A - Cash Flow Statement
- Schedule PC - Parent Company Only Balance Sheet
- Schedule PC-A - Investments in Subsidiaries and Associated Companies
- Schedule PC-B - Memoranda

Cover Page

OMB Number 7100-0128

Board of Governors of the Federal Reserve System

Parent Company Only Financial Statements for Large Holding Companies—FR Y-9LP

Report at the close of business as of the last calendar day of the quarter

This Report is required by law: Section 5(c) of the BHC Act (12 U.S.C. § 1844(c)), section 10 of Home Owners' Loan Act (HOLA) (12 U.S.C. § 1467a(b)), section 618 of the Dodd-Frank Act (12 U.S.C. § 1850a(c)(1)), section 165 of the Dodd-Frank Act (12 U.S.C. § 5365), and section 25(a)(5)(h)(2) of

This report form is to be filed by the parent company of large holding companies. For purposes of this report, large holding companies are holding companies with total consolidated assets of \$3 billion or more, or holding companies that meet certain criteria, regardless of size.

NOTE: The Parent Company Only Financial Statements for Large Holding Companies must be signed and attested by the Chief Financial Officer (CFO) of the reporting holding company (or by the individual performing this equivalent function).

I, the undersigned CFO (or equivalent) of the named holding company, attest that the Parent Company Only Financial Statements for Large Holding Companies for this report date have been prepared in conformance with the instructions issued by the Federal Reserve System and are true and correct to the best of my knowledge and belief.

*

Printed Name of Chief Financial Officer (or Equivalent)
(BHCP490): Data item is required.

Signature of Chief Financial Officer (or Equivalent):

*

Date of Signature (BHPX196)

Legal Title of Holding Company (RSSD9017)

(Mailing Address of the Holding Company) Street / P.O. Box
(RSSD9110)

City (RSSD9130)

State (RSSD9200)

The other sections are specific to the report and its data. The page will feature the schedules to be completed as links on the left side of the page.

Data Entry

FRY9LP

NEW

Reporter
123456789

Reporter Name
FRB TEST BANK

As of Date
09/30/2025

Submission Date
None Found

Submitter
None Found

Schedules

- Cover Page
- Schedule PI - Parent Company Only Income Statement**
- Schedule PI-A - Cash Flow Statement
- Schedule PC - Parent Company Only Balance Sheet
- Schedule PC-A - Investments in Subsidiaries and Associated Companies
- Schedule PC-B - Memoranda
- Notes to the Parent Company Only Financial Statements

Schedule PI - Parent Company Only Income Statement

Dollar Amounts in Thousands

	Amount	
Report the Income Statement on a calendar year-to-date basis.		
1. Operating Income		
a. Income from bank subsidiaries and associated banks, excluding equity in undistributed income:		
(1) Dividends	BHCP0508	PI1a1
(2) Interest	BHCP0512	PI1a2
(3) Management and service fees	BHCP0515	PI1a3
(4) Other	BHCP0518	PI1a4
(5) Total (sum of items 1.a(1) through 1.a(4))	BHCP0520	PI1a5
b. Income from nonbank subsidiaries and associated nonbank companies, excluding equity in undistributed income:		
(1) Dividends	BHCP1275	PI1b1
(2) Interest	BHCP1276	PI1b2
(3) Management and service fees	BHCP1277	PI1b3
(4) Other	BHCP1278	PI1b4
(5) Total (sum of items 1.b(1) through 1.b(4))	BHCP1279	PI1b5
c. (This item is to be completed only by holding companies that have subsidiary holding		

Upload File
Validate
Save
Clear
Submit
Close

The user has the following options at the bottom of the Data Entry page:

- Upload File
- Validate
- Save
- Clear
- Submit

- Delete (Only available when working with a draft or an “in progress”/file upload in progress filing)
- Close

Data Entry

FRY9LP

NEW

Reporter

123456789

Reporter Name

FRB TEST BANK

As of Date

09/30/2025

Submission Date

None Found

Submitter

None Found

Schedules

Cover Page

Schedule PI - Parent Company Only Income Statement

Schedule PI-A - Cash Flow Statement

Schedule PC - Parent Company Only Balance Sheet

Schedule PC-A - Investments in Subsidiaries and Associated Companies

Schedule PC-B - Memoranda

Notes to the Parent Company Only Financial Statements

Schedule PI - Parent Company Only Income Statement

Dollar Amounts in Thousands

Amount

Report the Income Statement on a calendar year-to-date basis.

1. Operating Income

a. Income from bank subsidiaries and associated banks, excluding equity in undistributed income:

(1) Dividends

(2) Interest

(3) Management and service fees

(4) Other

(5) Total (sum of items 1.a(1) through 1.a(4))

b. Income from nonbank subsidiaries and associated nonbank companies, excluding equity in undistributed income:

(1) Dividends

(2) Interest

(3) Management and service fees

(4) Other

(5) Total (sum of items 1.b(1) through 1.b(4))

c. (This item is to be completed only by holding companies that have subsidiary holding

BHCP0508

BHCP0512

BHCP0515

BHCP0518

BHCP0520

BHCP1275

BHCP1276

BHCP1277

BHCP1278

BHCP1279

PI1a1

PI1a2

PI1a3

PI1a4

PI1a5

PI1b1

PI1b2

PI1b3

PI1b4

PI1b5

Upload File

Validate

Save

Clear

Submit

Close

Upload File

*See the How to Create a Text File from a Spreadsheet section for the steps on how to create a text file from a spreadsheet

The file uploading option is located at the bottom left of the Data Entry page. This allows the user to upload their data using a file instead of manually inputting it.

Data Entry

FRY9LP

NEW

Reporter

123456789

Reporter Name

FRB TEST BANK

As of Date

09/30/2025

Submission Date

None Found

Submitter

None Found

Schedules

Cover Page

Schedule PI - Parent Company Only Income Statement

Schedule PI-A - Cash Flow Statement

Schedule PC - Parent Company Only Balance Sheet

Schedule PC-A - Investments in Subsidiaries and Associated Companies

Schedule PC-B - Memoranda

Notes to the Parent Company Only Financial Statements

Schedule PI - Parent Company Only Income Statement

Dollar Amounts in Thousands

Amount

Report the Income Statement on a calendar year-to-date basis.

1. Operating Income

a. Income from bank subsidiaries and associated banks, excluding equity in undistributed income:

(1) Dividends

(2) Interest

(3) Management and service fees

(4) Other

(5) Total (sum of items 1.a(1) through 1.a(4))

b. Income from nonbank subsidiaries and associated nonbank companies, excluding equity in undistributed income:

(1) Dividends

(2) Interest

(3) Management and service fees

(4) Other

(5) Total (sum of items 1.b(1) through 1.b(4))

c. (This item is to be completed only by holding companies that have subsidiary holding

BHCP0508

BHCP0512

BHCP0515

BHCP0518

BHCP0520

BHCP1275

BHCP1276

BHCP1277

BHCP1278

BHCP1279

PI1a1

PI1a2

PI1a3

PI1a4

PI1a5

PI1b1

PI1b2

PI1b3

PI1b4

PI1b5

Upload File

Validate

Save

Clear

Submit

Close

There are separate user guides for each report series that explain how text (.txt) and XML (.xml) files must be formatted for successful submissions. The documents can be found by using the following link:

<https://www.frb services.org/central-bank/reporting-central/user-guides.html>

Please note any files above 2gb in size should be uploaded as a zipped file.

To begin the uploading process, the user should click on the icon above “Upload Your File Here” in the middle of the page or by dragging the file from their Explorer to the Upload icon. The file should be saved in the acceptable format compatible with Reporting Central.

Data Entry

FRY9LP

NEW

Reporter

123456789

Reporter Name

FRB TEST BANK

As of Date

09/30/2025

Submission Date

None Found

Submitter

None Found

Schedule

Cover

Schedule PI - Parent Company Only Income Statement

Schedule PI-A - Cash Flow Statement

Schedule PC - Parent Company Only Balance Sheet

Schedule PC-A - Investments in Subsidiaries and Associated Companies

Schedule PC-B - Memoranda

Notes to the Parent Company Only Financial Statements

File Upload

Upload your files here

Cancel Upload

15

Once the file has been selected, the user should click on the “Upload” button.

The screenshot shows the 'Data Entry' interface. At the top, there's a header with 'FRY9LP' and a 'NEW' button. Below this, a table displays metadata: Reporter (123456789), Reporter Name (FRB TEST BANK), As of Date (09/30/2025), Submission Date (None Found), and Submitter (None Found). A 'File Upload' dialog box is open in the center, showing a file named 'FRY9LP-123456789-06302025-NEW.txt'. The 'Upload' button is highlighted with a red box. To the right of the dialog is a 'Cancel Upload' button. In the background, a table with financial data is partially visible, including rows for 'Schedule PC-A - Investments in Subsidiaries and Associated' and various line items like '(3) Management and service fees' and '(4) Other'.

If there is an error in the file format, the user will receive an error message. The error must be corrected before the file can be successfully submitted.

This screenshot shows the 'File Upload' dialog box with an error. The file name 'SCR-11885.docx' is displayed. A red error message box states: 'ERR101: Invalid file type. Please select a txt, xml, or zip file.' At the bottom right of the dialog, there are 'Retry Upload' and 'Cancel' buttons. The background of the application shows a footer with the text: 'This report is authorized by law (12 U.S.C. §§ 225(a), 248(a)) information unless it displays a currently valid OMB control'.

If there are no file format errors, the data contained in the file will be loaded into the report. The user will be able to view the data found in the cells prior to submitting the report, as long as the series allows manual data entry. The user can then treat the report as if it had been entered through Reporting Central Data Entry. The user will still need to save, validate or submit the report. The user can also choose to close or clear the form and the data uploaded will no longer populate..

Data populated into schedule PI.

Reporting Central
Reporter Dashboard
Search
Data Entry
Welcome J
v1.0.7-

Data Entry

FRY9LP
Reporter
123456789
Reporter Name
FRB TEST BANK
As of Date
06/30/2025
Submission Date
None Found
Submitter
None Found
DRAFT

Schedules

Cover Page
Schedule PI - Parent Company Only Income Statement
Schedule PI-A - Cash Flow Statement
Schedule PC - Parent Company Only Balance Sheet
Schedule PC-A - Investments in Subsidiaries and Associated Companies
Schedule PC-B - Memoranda

Schedule PI - Parent Company Only Income Statement

Report the Income Statement on a calendar year-to-date basis.

1. Operating Income

a. Income from bank subsidiaries and associated banks, excluding equity in undistributed income:

(1) Dividends

(2) Interest

(3) Management and service fees

(4) Other

(5) Total (sum of items 1.a(1) through 1.a(4))

b. Income from nonbank subsidiaries and associated nonbank companies, excluding equity in undistributed income:

(1) Dividends

(2) Interest

(3) Management and service fees

Dollar Amounts in Thousands	Amount	
BHCP0508	111616	PI1a1
BHCP0512	1	PI1a2
BHCP0515	0	PI1a3
BHCP0518	0	PI1a4
BHCP0520	111617	PI1a5
BHCP1275	42	PI1b1
BHCP1276	0	PI1b2
BHCP1277	0	PI1b3

Validating

Validating a report is a recommended step before data submission. The validating process verifies that there are no errors associated with the data, which would prevent it from being submitted. If the validation has been successful, a message saying “Validation complete. No errors found.” will appear and the user can then submit their data.

Reporting Central
Reporter Dashboard
Search
Data Entry
Welcome J
v1.0.7-

Data Entry

FRY9LP
Reporter
123456789
Reporter Name
FRB TEST BANK
As of Date
06/30/2025
Submission Date
None Found
Submitter
None Found
DRAFT

Schedules

Cover Page
Schedule PI - Parent Company Only Income Statement
Schedule PI-A - Cash Flow Statement
Schedule PC - Parent Company Only Balance Sheet
Schedule PC-A - Investments in Subsidiaries and Associated Companies
Schedule PC-B - Memoranda

Schedule PI - Parent Company Only Income Statement

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(1) Dividends

(2) Interest

(3) Management and service fees

(4) Other

(5) Total (sum of items 1.a(1) through 1.a(4))

b. Income from nonbank subsidiaries and associated nonbank companies, excluding equity in undistributed income:

(1) Dividends

Dollar Amounts in Thousands	Amount	
BHCP0508	111616	PI1a1
BHCP0512	1	PI1a2
BHCP0515	0	PI1a3
BHCP0518	0	PI1a4
BHCP0520	111617	PI1a5
BHCP1275	42	PI1b1

Validation complete. No errors found. OK

If errors are discovered there will be a message stating “Validation errors found. Schedules with errors have been found.” Each schedule with an error will have a red triangle next to its name. The edit name and formula will be displayed at the top of the page for each edit related to the schedule being viewed. A report containing errors may not be submitted, however it can be saved with errors using the “Save” button.

Save

The “Save” option allows the user to save the report being worked on without submitting it. Since the report is not being submitted, drafts can be saved with errors (edits) or incomplete data. When the user searches for the report, the saved draft will appear. From there, the user can continue working on the report prior to validating and submitting it.

Clear

The “Clear” button allows the user to delete the data on the schedule they are currently viewing (e.g. Schedule PI-A on the FR Y-9LP). When the user selects “Clear” they will be asked to confirm before the data is cleared.

Submit

The user can submit a report once it has been successfully entered, and all validity errors have been addressed. The submitted data is stored by the application and can be accessed by the user or by Federal Reserve Bank analysts.

The user will be shown a message and asked to confirm they wish to submit the report.

Submit Confirmation

You have pressed the "submit" button. All reports, including all data, that you choose to submit to the Federal Reserve will be relied upon by the Federal Reserve and, in addition, Treasury reports will also be relied upon by the Treasury Department.

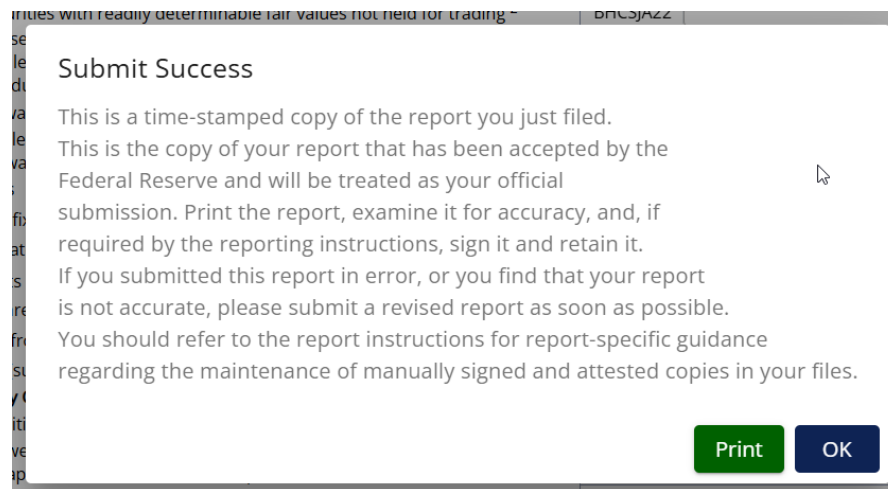
By submitting this report, you are certifying under penalty of perjury that you have examined it and that it is true and complete to the best of your knowledge.

Do you wish to submit this report?

Cancel

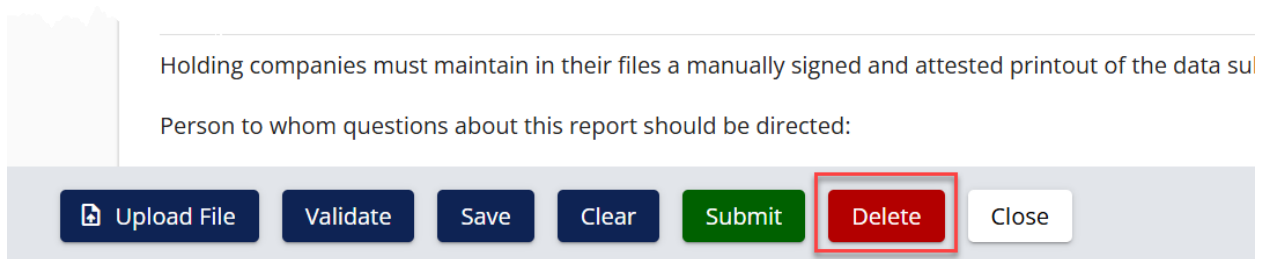
Confirm

After a report has been successfully submitted, a message notifying the user that the report has been accepted and time-stamped by the Federal Reserve Bank will appear. The user will also have the option to print the report (see section on Printing below).



Delete

The Delete option is only available when working with a Saved Draft or after uploading a file (“In Progress”) before it has been saved.

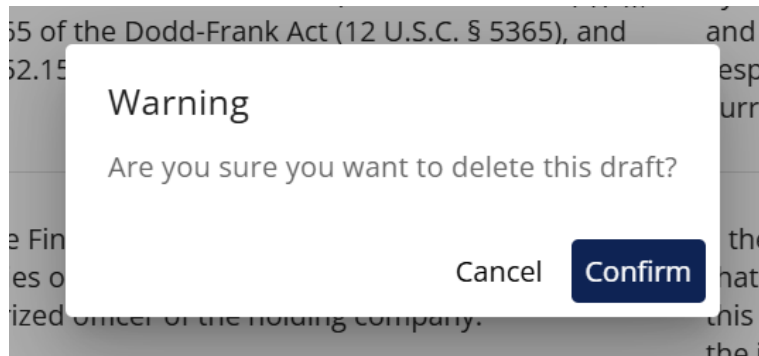


Holding companies must maintain in their files a manually signed and attested printout of the data submitted by the filer.

Person to whom questions about this report should be directed:

Buttons: Upload File, Validate, Save, Clear, Submit, **Delete** (highlighted with a red box), Close

The user will be asked to confirm the draft should be deleted.



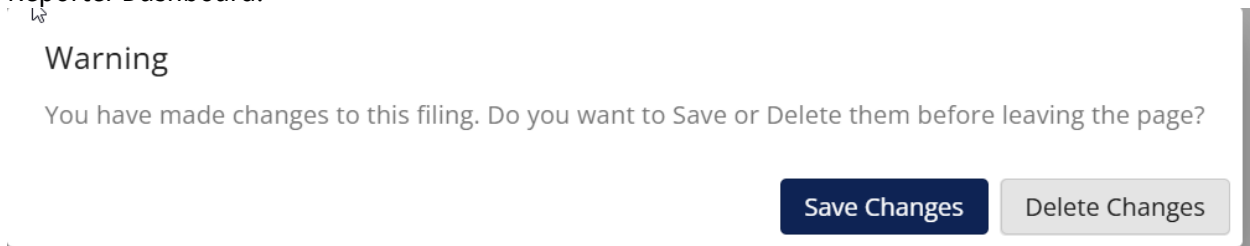
Warning

Are you sure you want to delete this draft?

Buttons: Cancel, Confirm

Close

When the user selects the “Close” button on the Data Entry screen they will be given the options to save or delete the changes they have made. After making a selection they will be taken back to the Reporter Dashboard.



Warning

You have made changes to this filing. Do you want to Save or Delete them before leaving the page?

Buttons: Save Changes, Delete Changes

Print

After a report has been submitted the user will be shown the option to print the report. For certain series, this will allow the user to print a header page along with the entire report. For other series, the user will be able to print a header page.

Data Entry

FRY9LP

ACTIVE

Reporter

123456789

Reporter Name

FRB TEST BANK

As of Date

12/31/2025

Submission Date

01/13/2026 10:45 AM EST

Submitter

Schedules

Cover Page

Schedule PI - Parent Company Only Income Statement

Schedule PI-A - Cash Flow Statement

Schedule PC - Parent Company Only Balance Sheet

Schedule PC-A - Investments in Subsidiaries and

Cover Page

OMB Number 7100-0128

Board of Governors of the Federal Reserve System

Parent Company Only Financial Statements for Large Holding Companies—FR Y-9LP

Report at the close of business as of the last calendar day of the quarter

This Report is required by law: Section 5(c) of the BHC Act (12 U.S.C. § 1844(c), section 10 of Home Owners' Loan Act (HOLA) (12 U.S.C. § 5463(c))

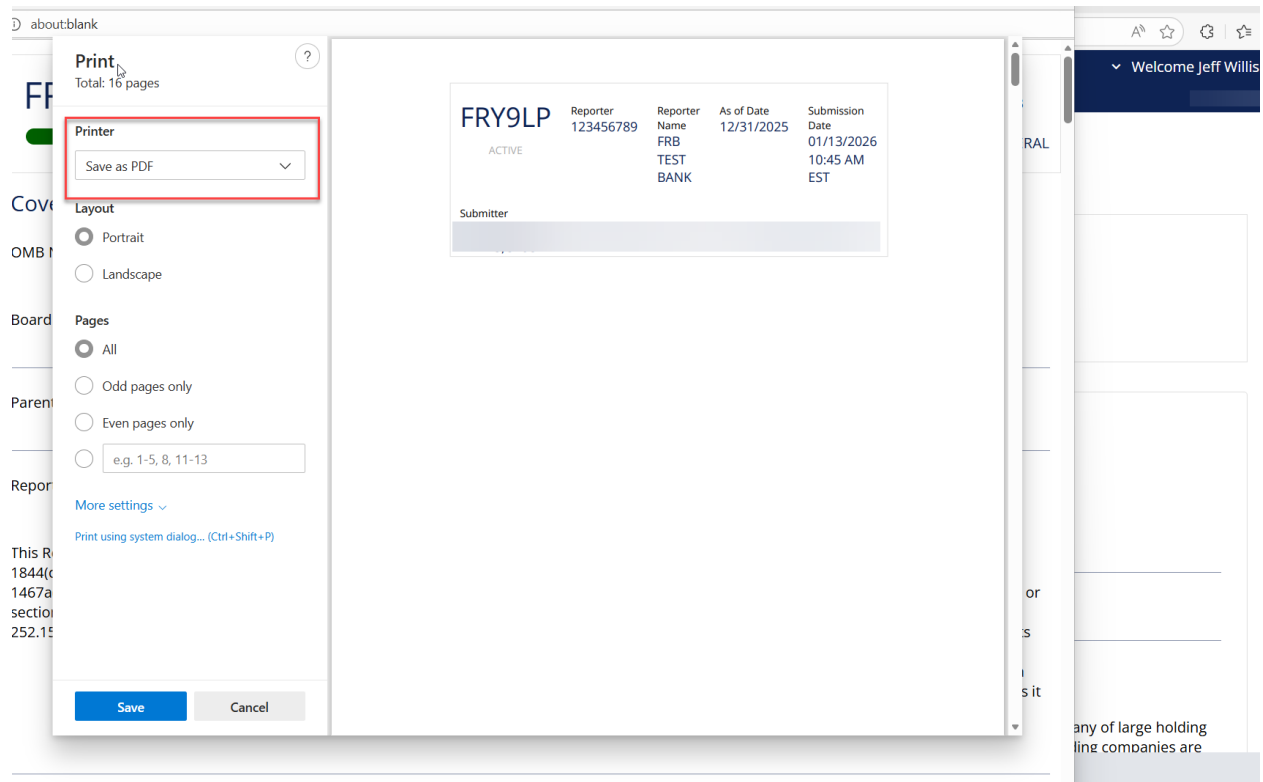
This report form is to be filed by the parent company of large holding companies. For purposes of this report, large holding companies are

Modify

Print

Close

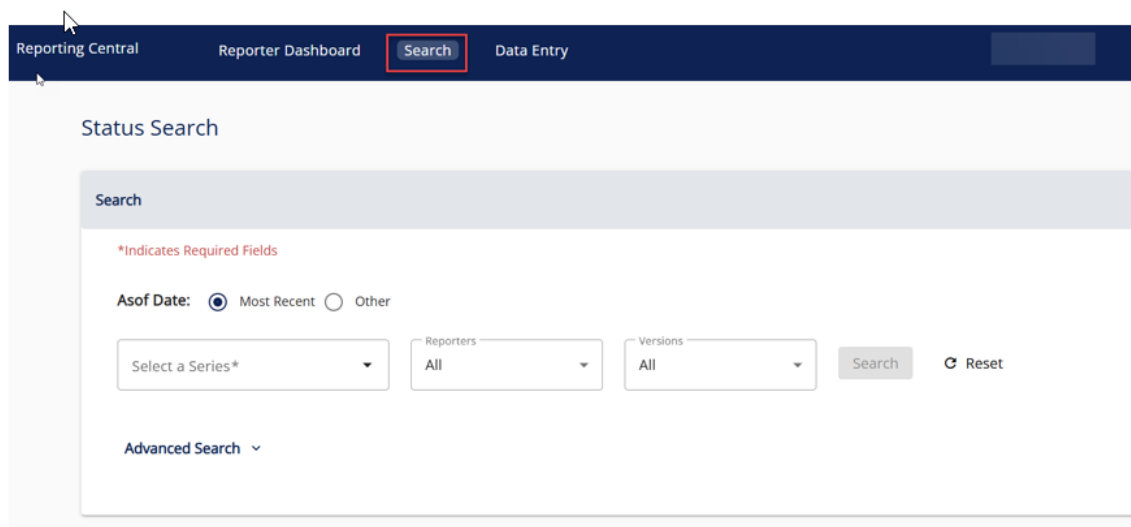
Selecting “Print” will present the user with a dropdown box from which they can “Save as PDF” or send to a local printer. The pop-up will display the timestamp of the submission followed up a full copy of the report.



Report Search

The report search section is located as an option at the top of the page. This section provides multiple ways for the respondent to browse for a report.

To search for the latest as-of date the user can leave “Most Recent” selected for the as-of date. The user can select “Other” to search for a date range up to 6 months long. The Reporter field can be used to search for a single RSSDs or all reporters for which the user has access. The Versions field can be used to search for all, missing, or the latest report.



The screenshot shows the top navigation bar with 'Reporting Central', 'Reporter Dashboard', 'Search' (highlighted with a red box), and 'Data Entry'. Below the navigation bar is the 'Status Search' section. It features a 'Search' header, a note '*Indicates Required Fields', and an 'As of Date' section with radio buttons for 'Most Recent' (selected) and 'Other'. Below this are three dropdown menus: 'Select a Series*' (with an asterisk), 'Reporters' (set to 'All'), and 'Versions' (set to 'All'). To the right of these dropdowns are 'Search' and 'Reset' buttons. At the bottom of the section is an 'Advanced Search' link with a dropdown arrow.

For a more detailed search, the “Advanced Search” feature can be selected where the user can choose from a list of search options.

- “Draft” (by the reporter), “In Progress,” “Submitted” and “Deleted” for the Report Status.
- “Actual” and/or “Estimated”² data for the Report Data.
- “From” and “To” fields to search by last activity date.
- “Anyone” or a specific “User ID” for the Last Activity field (the latest activity by any user of the reporting entity will be displayed).

² Data can be entered as “estimated,” however, a final submission of the report is required prior to the report due date.

Search



*Indicates Required Fields

Asof Date: ☐ Most Recent ☒ Other

Select a Series*
FRY9LP X ▾

Reporter
All ▾

Versions
All ▾

Asof Date From*

Asof Date To*

Search

Reset

Advanced Search ▾

Report Status: ☐ Draft ☐ In Progress ☐ Submitted ☐ Deleted

Report Data: ☐ Estimated ☐ Actual

Last Activity Date From

Last Activity Date To

Last Activity By: ☒ Anyone ☐ User ID

How to Create a Text File from a Spreadsheet

Report series are typically comprised of several financial and text fields on multiple schedules. To minimize issues arising during the creation of the Reporting Central text file, it is strongly recommended reporting institutions follow the process described below. The FR Y-9SP is used here for demonstration purposes and the process can be applied to any series that accepts a text file.

Field Labels

The identifying label for both financial and text data is the eight-character MDRM descriptor found on the report form or the series specific user guide. Reporting Central uses the MDRM to identify individual report items in the file upload.

Appendix A

FR Y-9SP Report Detailed Field Specifications

	Item	Dollar Amounts in Thousands 8-character MDRM	Dollar Amounts in Thousands 8-character MDRM
Financial Data Items			
Schedule SI - Income Statement			
1.a.	Income from bank subsidiary(ies): Dividends		BHSP0508
1.b.	Income from bank subsidiary(ies): Other income		BHSP2111
2.a.	Income from nonbank subsidiary(ies): Dividends		BHSP0523
2.b.	Income from nonbank subsidiary(ies): Other income		BHSP0530
3.a.	Income from subsidiary holding company(ies): Dividends		BHSP0506

Field Values

Financial data fields can have either positive, negative, zero or null values. Specifics on the appropriate values for fields can be found in the user guide for each series.

Step 1 – Create Data Listing

Since it is presumed that the reporter already has the report data in spreadsheet format, all subsequent steps in this guide are based on using this report data as the source. The first step recommended is to create a sequential listing of all the items containing the item number, the eight-character MDRM, item description and item value. It is easier if you list all the financial data items first and then the text items after that.

	A	B	C	D	E	F	G
1							
2		FR Y9-SP - Parent Company Only Financial Statements for Small Holding Companies					
3							
4		Respondent ID		9999999999			
5		Series Name		FR Y9-SP			
6		As of Date		12/31/2015			
7							
8		Financial Data Items					
9		Report Form	RC Item			Dollar Amount	
10		Line Name	Identifier		Item Description	in Thousands	
11		Schedule SI - Income Statement					
12		1.			Income from bank subsidiary(ies):		
13		1.a.	BHSP0508		Dividends	300	
14		1.b.	BHSP2111		Other income	0	
15		2.			Income from nonbank subsidiary(ies):		
16		2.a.	BHSP0523		Dividends	0	
17		2.b.	BHSP0530		Other income	0	
18		3.			Income from nonbank subsidiary(ies):		
19		3.a.	BHSP0206		Dividends	0	
20		3.b.	BHSP1283		Other income	0	
21		4.	BHSP0447		Other income	0	
22		5.	BHSP4000		TOTAL OPERATING INCOME (sum of items 1, 2, 3, and 4)	300	
23		6.	BHSP4073		Interest expense	0	
24		7.	BHSP4093		Other expenses	158	
25		8.	BHSP4130		TOTAL OPERATING EXPENSE (sum of items 6 and 7)	158	

58		Text Items					
59		Cover Page	WRSX8901		Name / Title	John Jones, AVP	
60		Cover Page	WRSX4086		E-mail Address of Contact	john.jones@9sphc.com	
61		Cover Page	WRSX8902		Area Code / Phone Number	222-999-9999	

Note: Adding additional information to this spreadsheet (e.g. item description and item number) can make items easier to identify and help troubleshoot potential problems. However, this information is completely optional.

Step 2 – Link and Format Data Cells

In Sheet 2 of the workbook, all the financial and text items will be linked to Sheet 1 and formatting characters inserted to aid in the creation of the final text file.

Data Format for Financial Data Items

- “L” is the separator between data items.
- Eight-character MDRM.
- “+” represents the maximum number of columns on the report form into which financial data can be entered. If a report section contains a smaller number of columns than another section that has the maximum number, each item still must contain the maximum number of +’s.

- Financial data is entered after each “+”. For FR Y-9LP, the maximum number of columns is one. The formula for each financial item must contain only one “+”.

Financial Data Excel formula: ="L"&Sheet1!C13&"+"&Sheet1!F13

Translates to: LBHSP0508+300000

Data Format for Text Items

- “L” is the separator between data items.
- Eight-character MDRM.
- Text data entry is preceded by two underscores and followed by two underscores.

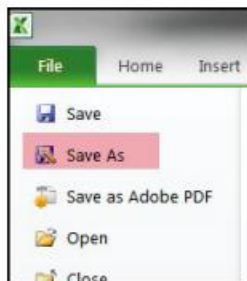
Text Data Excel formula: ="L"&Sheet1!C59&"__"&Sheet1!F59&"__"

Translates to: LBHPX8901__John Johns, AVP__

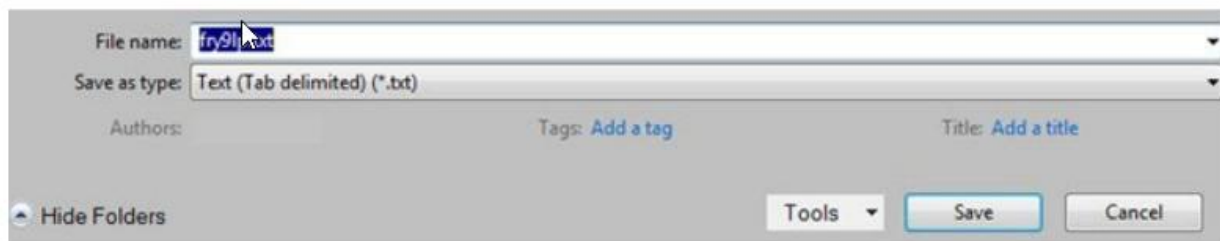
This is repeated for all fields. Once all fields have been linked, you can create the text file.

Step 3 – Create the Text File

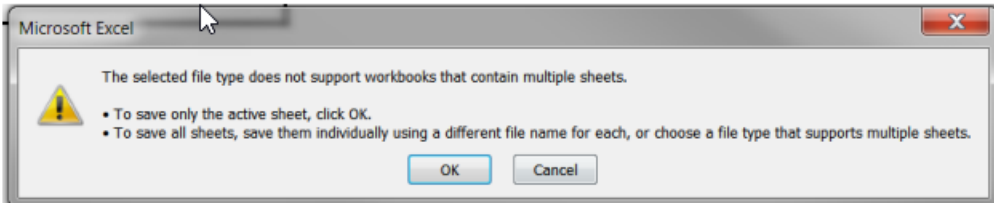
After saving the file in spreadsheet format the text file can be created by first navigating to the File tab.



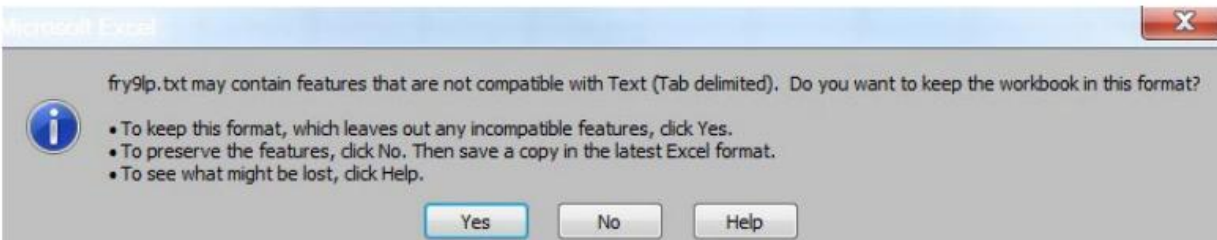
Then selecting the ‘Save As’ option and indicating the file type as **‘Text (Tab delimited) (*.txt).’**



A message will appear indicating that this file selection does not support workbooks with multiple worksheets, select **‘OK.’**

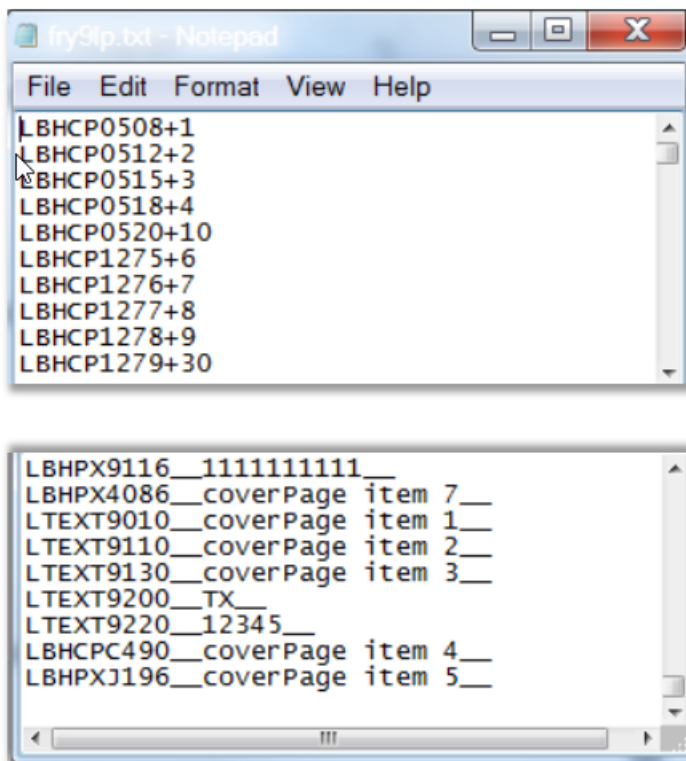


An additional message will be displayed concerning incompatibility features, select **‘Yes.’**



Step 4 – Format the Text File and Add Header Record

The text file will have been created and will look like this. If you see quotation marks at the beginning and the end of the file, then you will need to remove those before continuing.



The next step is to add the header record.

The file header record consists of the following items:

- the first 10 spaces are the RSSD ID with leading zeroes
- the next 10 spaces are the report series ID 'FRY9LP,' plus four trailing spaces
- the report as-of date, in MM-DD-YYYY.

The file is now ready to be uploaded as shown in the Data Entry, Uploading, and Viewing section.

Confidentiality and Attachments

Confidentiality

Reporting institutions have the capability of requesting confidential treatment for their financial data via Reporting Central for a number of series.³ Refer to the report instructions and series specific user guide to confirm eligibility.

If a report series is eligible for confidential treatment, the user will need to provide the two related MDRMs in their upload file and will see two related questions on the data entry screen:

Is confidential treatment requested for any portion of this report submission? (0 = No, 1 = Yes) (BHCPK447)

In accordance with the General Instructions for the report,

If a letter justifying this request is being provided along with the report, enter "1". If a letter justifying this request has been provided separately, enter "0". (BHCPKY38)

- The first MDRM (ending "C447") must be completed with a "1" for yes or a "0" for no
- If the first MDRM is "1", then the second MDRM (ending "KY38") must be "1" for yes or "0" for no.⁴
- If the first MDRM is "0", then the second MDRM must be null.

When both the "Confidential Treatment Requested" and "Letter Justifying" items are populated with a "1", the user is required to attach at least one request letter via the "Attachments" schedule that can be accessed through the link on the left.

³ FR 2225, FR 2314/S, FR 2320, FR XX-1, FR Y-7N/NS, FR Y-9ES, FR Y-11/S, FR Y-9C, FR Y-9LP, FR Y-9SP, FR Y-12, and FR Y-15. Refer to the series specific user guides for their specific MDRMs.

⁴ The FR 2225 does not have the second MDRM.

Schedules

Cover Page

Schedule PI - Parent Company Only Income Statement

Schedule PI-A - Cash Flow Statement

Schedule PC - Parent Company Only Balance Sheet

Schedule PC-A - Investments in Subsidiaries and Associated Companies

Schedule PC-B - Memoranda

Notes to the Parent Company Only Financial Statements

Attachments

Cover Page

OMB Number 7100-0128

Board of Governors of the Federal Reserve System

Parent Company Only Financial Statements for Large Holding Companies—FR Y-9LP

Report at the close of business as of the last calendar day of the quarter

This Report is required by law: Section 5(c) of the BHC Act (12 U.S.C. § 1844(c)), section 10 of Home Owners' Loan Act (HOLA) (12 U.S.C. § 1467a(b)), section 618 of the Dodd-Frank Act (12 U.S.C. § 1850a(c)(1)), section 165 of the Dodd-Frank Act (12 U.S.C. § 5365), and section 252.153(b)(2) of Regulation YY (12 CFR 252.153(b)(2)).

This report form is to be filed by the parent company of large holding companies. For purposes of this report, large holding companies are holding companies with total consolidated assets of \$3 billion or more, or holding companies that meet certain criteria, regardless of size. When such holding companies are tiered holding companies, separate reports are also to be filed by each of the subsidiary holding companies. The Federal Reserve may not conduct or sponsor, and an organization (or a person) is not required to respond to, a collection of information unless it displays a currently valid OMB control number.

The user will be required to provide elements of the file name from drop-down selections. These fields are used to indicate whether the attachment contains a request or an appeal to a denied request and if the request is for the entire report (“Full”) or a subset of items (“Partial”).

FRY9LP

NEW

Reporter

123456789

Reporter Name

FRB TEST BANK

As of Date

12/31/2025

Submission Date

01/13/2026 10:45 AM EST

Submitter

Schedules

Cover Page

Schedule PI - Parent Company Only Income Statement

Schedule PI-A - Cash Flow Statement

Schedule PC - Parent Company Only Balance Sheet

Schedule PC-A -

Attachments

Confidentiality Attachments	File Name	Document Type	Confidentiality Type
1	Attachment Test File.pdf	Request	Full

+ Add Row

When the “Letter Justifying” item is “1” and the user clicks “Submit” without attaching any document, an error will display at the point of submission.

Response to providing supporting documents for confidentiality does not match uploaded attachments.

Close

The user can request confidentiality when submitting a report in Reporting Central by entering “1” for the “Confidential Treatment Requested” item and “0” for the “Letter Justifying” item. However, if the “Letter Justifying” item is submitted with a “0”, it is an indication that the user did not provide any supporting document to justify the confidentiality request and will provide it separately. In this instance, if a letter is not submitted by the time of the report filing, the Reserve Bank analyst will reach out to the reporting institution for the supporting documentation to complete the request process.

Attachments

Reporting Central allows you to add, replace, delete, and download file attachments for some report series. If a report series allows file attachments, the data entry screen will display the Attachments Schedule.

Add a File Attachment

To add an attachment, select the arrow to the right of the File Name field.

Attachments

Confidentiality Attachments	File Name		Document Type	Confidentiality Type
1			[Select]	[Select]

[+ Add Row](#)

Select the Upload icon on the pop-up or drag the file from Explorer to the Upload icon.

Attachment Upload



Upload your attachments here

[Cancel Upload](#)

After selecting your file, select the “Upload” box.

Attachment Upload

Upload

Attachment Test File.pdf

Cancel Upload

Reporting Central will display a message indicating a successful upload.

Attachment Upload

✓ Attachment Upload Complete

Attachment Test File.pdf

Close

Currently, Reporting Central only allows certain attachment types (e.g. PDF) for a given series. You will get an error message if you attempt to add a file that does not match the type(s) accepted for a series.

You may add multiple files for some series by selecting the “+ Add Row” button”

Attachments

Confidentiality Attachments	File Name		Document Type	Confidentiality Type
1	Attachment Test File.pdf	 	Request	Full

+ Add Row

View/Download a File Attachment

Once a file has been uploaded, you may view/download the file for viewing by clicking the information icon to the right of the File Name.

Attachments

Confidentiality Attachments	File Name		Document Type	Confidentiality Type	
1	Attachment Test File 4.pdf	 	Request	Full	
2	Attachment Test File 5.pdf	 	Request	Full	

+ Add Row

Replace a File Attachment

Once a file has been uploaded, you can replace the file with a different file. To use the Replace feature, click on the arrow that earlier served as the upload icon.

Attachments

Confidentiality Attachments	File Name		Document Type	Confidentiality Type	
1	Attachment Test File 4.pdf	 	Request	Full	
2	Attachment Test File 5.pdf	 	Request	Full	

+ Add Row

Delete a File Attachment

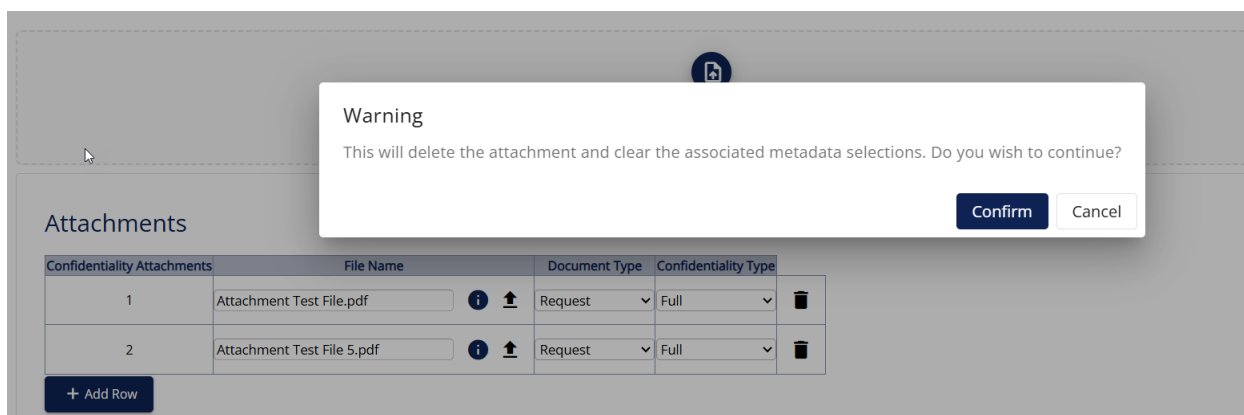
Once a file has been uploaded, you may delete the file attachment. For series with the option to include attachments, including the series that allow confidentiality, use the garbage can icon at the end of a row to delete that row's file.

Attachments

Confidentiality Attachments	File Name		Document Type	Confidentiality Type	
1	Attachment Test File.pdf	 	Request	Full	
2	Attachment Test File 5.pdf	 	Request	Full	

 Add Row

The user will need to confirm they wish to delete the selected row.



Series that require an attachment have an "X" to the right of the row that reset the values entered in the attachment row(s) without deleting them.

Attachments	File Name	Field 1	Field 2	
Attachment 1	Attachment Test File.pdf	*	Text	

General Rules, Filing Tips, and Common Errors

General Rules

Please refer to the [report specific file upload user guide](#) for more detailed information and instructions on uploading and submitting your reports in Reporting Central.

Filing Tips

Clear your cache after each migration date to ensure you can access the updated application as a failure to do so may result in an “Unauthorized Access” message. The list of completed and scheduled migrations, which occur over weekends, is available at [Migration Schedule](#) on the Reporting Central home page.

Update your institution’s safe website list to ensure your institution’s firewall does not block access to the site, resulting in a “Fedline Web Login Authorization Failed” message. Please contact your technology support IT area to have the updated Reporting Central’s URL added to their list of safe websites.

As a report series migration date approaches, wait to begin your drafting and filing a report until after the series migrates. Draft reports saved in the legacy version of Reporting Central are unable to be submitted in the updated version of the application.

Users can access the [Reporting Central](#) application directly through the application link provided here when you no longer file any report series in the legacy version of the application. In some situations, particularly in cases where a user has access to only one report in Reporting Central, existing users who were able to access Reporting Central prior to the migration may receive an “Unauthorized Access” message when attempting to log in after the migration. Since user access is automatically transferred from the legacy version to the updated application upon migration, some users may no longer have access to any report series still in the legacy application. As a result, these users will not be able to use the button within legacy Reporting Central to access the updated Reporting Central and should use the link above.

Common Errors

- In TEXT files...
 - RSSDs must always be ten characters long (use leading zeros).
 - The series name must always be the appropriate number of characters for that series as specified in its report specific user guide. For example, the FR Y-11 must be ten spaces (“FRY11” followed by 5 spaces). Please note that if you receive an error

message saying your file contains special characters that it could be due to an extra blank space.

- An error message when uploading a file could also be due to an invalid file format.
- The character “L” must precede each MDRM in the file.
- There must be two underscores before and after text items. In the event of an error, respondents should check there are no consecutive underscores.

➤ In XML files...

- RSSDs must NOT include any leading zeroes.
- The header rows at the beginning of the files must match the same rows as provided in the XML sample files.

Reporting Central Contacts

- **Reporting Central District Contacts:**

<https://www.frb services.org/contactus/reporting-central.html>

- **Tokens, Passwords and Reporting Central Set Up:**

<https://www.frb services.org/contactus/customer-contact-center.html>

Federal Reserve Bank Services Support Center: 1-833-377-7827

- **Email Questions To:**

NY.ReportingCentralCommunication@NY.FRB.ORG